

**VOLUNTEER COORDINATING COMMITTEE
THURSDAY, JUNE 6, 2013
BEDFORD TOWN HALL
9:30 A.M. FIRST FLOOR CONFERENCE ROOM**

AGENDA

1. Call to Order
2. Minutes – May 9, 2013
3. Old Business
 - a. Update, “Terms Up” list.
 - b. Reports on contacts made to potential appointees and review of Vacancy Worksheet with possible recommendations to the Selectmen for filling various vacancies.
 - c. Continuing discussion: Possible recommendation to Selectmen on promoting responsibilities of committee chairmen.
 - d. Possible recommendations to Selectmen and Charter and Bylaw Review Committee (CBRC) for charter and/or bylaw changes: See VCC’s running list and defer for future discussion.
 - e. Continuing discussion: Recommendations regarding individuals who were interviewed for potential appointment but were not appointed.
4. New Business
 - a. Select VCC liaison for Hanscom Area Towns Committee (HATS).
 - b. Need for additional PR for various vacancies.
5. Next Meeting Date
6. Adjourn