



Employment Opportunity

ASSOCIATE ASSESSOR Town of Bedford

The Town of Bedford (pop. 14,020) seeks candidates for the Associate Assessor position. The Associate Assessor receives policy direction from the Board of Assessors and supervises all staff within the department. Responsibilities include appraising of residential, commercial, industrial and personal property for the Town, obtaining triennial DOR certification of property values, participating in the preparation of tax rate documentation for state certification and providing professional support for the Board.

The successful candidate will have working knowledge of MA laws relating to municipal property assessment for tax purposes, computerized appraisal systems, hold a Massachusetts Accredited Assessor certificate in municipal assessing, possess a Bachelor's degree with over five years experience, preferably in a municipal setting, or an equivalent combination of education and experience.

Salary range for FY14 is \$64,292 (min.) – \$88,402 (max.), depending on experience. The Town of Bedford offers a comprehensive benefits package.

Application for employment may be downloaded at:

<http://www.bedfordma.gov/index.php/employment>

Please send resume, application, and letter of interest to:

Sarah Buhler
Human Resources/Management Analyst
Town of Bedford
10 Mudge Way
Bedford, MA 01730

or fax to (781) 275-6310

Preference will be given to applications received by Monday, September 16, 2013. Position will remain open until filled.

**The Town of Bedford is an Affirmative Action / Equal Employment
Opportunity Employer.**