



**TOWN OF BEDFORD-TOWN MANAGER'S OFFICE  
PROCEDURE FOR GRANTING SPECIAL LICENSES – MGL CHAPTER 138  
SECTION 14 FOR WINE AND MALT BEVERAGES TO  
FOR-PROFIT ORGANIZATIONS**

Selectmen may grant a special license under MGL Chapter 138 Section 14, (text attached) to allow for the sale of wine and/or malt beverages to the responsible manager of a for-profit organization.

In order to provide for adequate review and consideration of a request for a special license by the Selectmen, the application for the license (below) must be prepared and signed by the Chief Officer of the for-profit organization and responsible Manager of the event, and returned to the office of the Town Manager, 10 Mudge Way, Bedford, MA 01730 four weeks prior to the date for which the license is requested. The application will be reviewed in a public meeting of the Selectmen, to which the applicant will be invited.

Fee for the Special License is \$35.00 payable to the Town of Bedford prior to release of the license.

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**APPLICATION FOR A SPECIAL LICENSE UNDER MGL CHAPTER 138 SECTION 14  
FOR WINE AND MALT TO FOR-PROFIT ORGANIZATIONS**

Name of Organization \_\_\_\_\_

Address of Organization \_\_\_\_\_

Name of Chief Officer \_\_\_\_\_

Address of Chief Officer \_\_\_\_\_

Telephone of Chief Officer \_\_\_\_\_ Email \_\_\_\_\_

Name of Event \_\_\_\_\_

Location of Event \_\_\_\_\_

Description of premises \_\_\_\_\_

Educational Institution Dining Hall (Check if applies)

Type of License Requested:

Wine and Malt

Wine

Malt

*If event is on premises other than those owned by applicant, a letter of permission from the owner must be attached.*

Date: \_\_\_\_\_ Hours: \_\_\_\_\_ Number of Persons Attending: \_\_\_\_\_

Name of Responsible Manager \_\_\_\_\_ SS# \_\_\_\_\_  
(Will be present on site at the event)

Address of Responsible Manager \_\_\_\_\_

Signature of Responsible Manager \_\_\_\_\_ Date \_\_\_\_\_

Signature of Chief Officer \_\_\_\_\_ Date \_\_\_\_\_