

**Board of Health
Meeting Minutes
March 3, 2014**

Members Present:

Tom Kinzer, Co-Chair
Bea Brunkhorst, Co-Chair
Kevin Wormstead
Anita Raj
Sarah Thompson

Staff Present:

Heidi Porter, Director
Mary Firestone, Recording Secretary

Also attending:

Caroline Donnelly, 20 Cot Hill Road, Bedford

The meeting was called to order at 7:05 P.M. Mr. Kinzer chaired.

BOH Meeting Minutes:

Mr. Wormstead moved to accept the minutes of the February 3, 2014 meeting as amended; Ms. Raj seconded the motion. Vote count: 5-0

Board of Health Action Items --- Old and New Business:

Update on BOH Liaison Assignments:

Ms. Raj reported that she, Ms. Porter, the school nurses, and community nurse Joyce Cheng had gone to a School Wellness Committee meeting. Meetings of the Wellness Committee are required to be held four times a year. Policies and state recommendations on bake sales and candy sales were discussed. Also discussed were (1) how to get tick outreach information into the school at various levels; (2) the Youth Risk Behavior Survey findings; and (3) the condom policy – Nancy Thorsen will bring a copy of condom regulations to a future meeting. The Wellness Committee has not met for three years; this first meeting was a good start. Another meeting is scheduled for March 4, 2014.

Mr. Kinzer attended a meeting of the Financial Planning and Coordinating Committee. He said that there will be a Warrant Article on sewer repair for the Annual Town Meeting on March 24, 2014. Previous recent work on the sewers was just a band-aid. It is not to be covered by Capital Expenditure and will have to be a bonded item. Overall bond debt has been decreasing. There will not be much budgetary impact.

Ms. Porter sent a table on upcoming Biosafety permit renewals and needed Institutional Biosafety Committee meetings to Dr. Brunkhorst for review.

Mr. Kinzer asked Ms. Porter whether there is any possibility of getting a grant for the nursing supervisor/evaluation contingent item which was not approved by the Financial Committee. Ms. Porter said that she has reached out to the Metro West School Nurses Group for advice. She said that she may be able to use some of the funds from Board of Health budget for FY14 to fund a program evaluation. Mr. Kinzer asked what the school nurses know about the evaluation proposal. Ms. Porter said that nothing has yet been discussed as it was unknown if the program would be funded and proceed. Mr. Kinzer said it is very important that the nurses not get worrisome misinformation. Dr. Brunkhorst asked, "Where are we in relation to our ability to provide appropriate school nursing services relative to the increasing school population?" Ms. Porter said that she will talk to the nurses at the upcoming meeting. Mr. Wormstead said: "For their benefit, we need to know that they are not overloaded." Ms. Porter said that she already told the nurses that she will be doing individual evaluations. Ms. Thompson said, "Do not tie this program evaluation to individual evaluations."

Ms. Kinzer said to Ms. Porter: "Let the Board know what happened at the FinCom meeting." Ms. Porter said that Victor Garofolo asked FinCom to put off the budget decision until the new health agent was hired. The following week, after an employment offer had been made, FinCom approved the budget but not the contingent item. There was some controversy about communications between the

School committee and the Board of Health. Dr. Brunkhorst said, "Let the dust settle." Ms. Porter agreed. Mr. Kinzer suggested discussing the matter after Town Meeting.

Ms. Porter said that the new health agent, Faye Andrews, will start on March 18.

Mr. Kinzer said that he and he wife had tried to sign up for the shingles vaccine, but the supply had run out. Ms. Porter said that the announcement of the shingles vaccine had generated significant interest. There should be an evaluation of need and perhaps a bulk purchase at cost to the patient, \$160.00 per person. She explained the procedure. The shingles vaccine is not available free of charge if residents have insurance. The distribution of shingles vaccine turned out to be complicated. Distribution of shingles vaccine is not in the same realm as flu vaccine.

Director's Report:

Ms. Porter said that the Sparta Restaurant has installed a hand sink and has now has a manual disinfectant connection to the dish machine. Ms. Porter and the contracted inspector for the Board of Health will conform this. The owners have requested an extension of the variance. Ms. Porter wants Sparta's inspector to do a consultation every month to make sure that they are following the established protocol. Ms. Thompson said that Sparta's owners are negotiating their lease; if the rent is too high, they may go out of business. Mr. Wormstead said that he can't visualize a manual dispenser for the dish machine; an automatic sanitizer would be preferred. Dr. Brunkhorst requested that Ms. Porter visit the restaurant and take pictures.

Ms. Porter said that she had received notice that the Food and Drug Administration had conducted retailer inspections in Bedford and had found one establishment in Bedford, Olde Bedford Package Store, in violation for selling to a minor. She plans to wait and do an inspection. She will send a letter. She may set up a training.

Ms. Porter said that some communities are doing phased age changes for tobacco sales; 14 communities have begun the process to raise the age to 21.

Ms. Porter is planning more restaurant inspections: Genji, Ginger, and Doubletree.

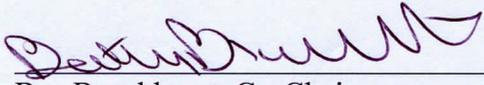
Mr. Kinzer agreed to be the welcoming speaker at the Tick Talk; Ms. Porter will introduce Sam Telford, Ph.D.

Dr. Brunkhorst said that the Board of Health greatly appreciates the service of Kevin Wormstead, who Board term is expiring. Mr. Wormstead said that it's been a pleasure. Mr. Kinzer wished him "All the best".

Caroline Donnelly, a candidate for an opening on the Board in the March town election, observed the meeting.

Ms. Thompson moved to adjourn the meeting; Mr. Wormstead seconded the motion. Vote count: 4-0. The meeting was adjourned at 9:29 P.M.

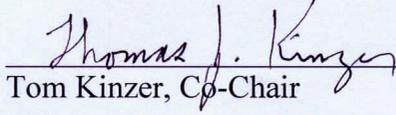
The next meetings of the Board will take place on April 7 and May 12, 2014.



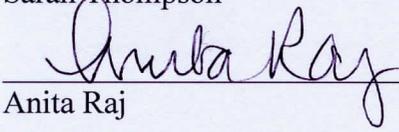
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