

Bedford Cultural Council
Bedford Town Hall
Wednesday August 24, 2016
7:00pm

Approved
9/12/2016
Barbara S. Purchia

Present: Barbara Purchia-Chair, Kelley Dadah-Co-chair, Linda Connelly-Secretary, Leslie Wittman, Gyasi Burks-Abbot, Chuck Lipson
Absent: George Epple-Treasurer, Caroline Fedele – Selectman Liaison

Call to Order

The Bedford Cultural Council Minutes from our meeting June 13, 2016 were reviewed and unanimously accepted.

Fund-raising – Barbara and Caroline met with Rick Reed to discuss municipal funding for the Bedford Cultural Council. We got agreement from Rick to present at a Selectmen's meeting in October or November. We would prefer November after the 2017 grants have been submitted. If approved, we may need to identify where municipal funds are allocated for the grant recipients. We would apply the state funds and additional BCC funds first. We have been allocated \$4,600 for FY 2017.

Reception – Our reception to honor previous grant recipients will be Saturday September 24, 2016 from 2:00pm to 4:00pm at the Bedford Public library. Mike Barrett and Ken Gordon will attend. Barbara has sent notes out to the Selectmen, Town Manager, previous BCC members, MCC, and FY16 grant recipients, along with notice of the next grant cycle.

The following groups will present: Bedford Citizen, Bedford Embraces Diversity, and POMS. Jason Peledge from Hanscom will try to attend. George will provide a video of Kammerwerke. We need another presenter.

- Kelley will contact Job Lane school (chickens), and 4H for a picture or poster of sheep to shawl.
- Linda will contact Annemarie Silver for a poster
- Gyasi will do the press releases for the media to include The Bedford Minuteman, The Bedford Citizen, Bedford Yahoo, Bedford Facebook, Bedford Byline, BCAT, around September 10.
- Kelley has begun the sign-up sheet for finger foods and water/lemonade. We also need tablecloths, Paper goods, forks and/or spoons, cups, name tags, pins and tape.
- We will also need people to sign-up for set-up at 1:00pm and for clean-up after 4:00pm.
- Linda - a tip jar for contributions, an easel, and clipboard sign-up for application assistance
- George – Table top flyers and card handouts

New Grant Cycle – Gyasi will be submitting the announcement to the media of the new grant application cycle as soon as possible, the date to begin submitting grant applications is September 1, 2016.

- It was unanimously decided to accept only online applications. We want to sell the new service with a positive announcement, for example “Great News.....” The Local Guidelines will be updated to reflect online applications only.
- It was decided that we would like to have hard copies in hand for the grant review meetings.. Linda will look into running them off at the Town Hall.
- It would advantageous to review the Mass Cultural Council LCC online application video.
- Barb will contact the MCC to supply us with emails for grant recipients for FY15 and FY16.
- Barb will contact the Rec Department for a list of Bedford Day booths to ensure we contact all potential applicants.
- Barb will send a contact script to all.

.Members of the Cultural Council are requested to contact, either by phone or email:

- Barbara – Multicultural Group, COA, Bedford Center for the Arts, Bedford Arts and Crafts Society, Garden Club, Boy Scouts, Rec Department
- Kelley – POMS, 4H, Wedgewood, Davis School, Lane School, Middle School
- Leslie – Bedford Historical Society, Girl Scouts, Cable TV, BEF, Job Lane House, Transition Town, Mothers Out Front
- Gyasi – VA Hospital, Middlesex Community College, Bedford Citizen, Concord Festival of Artists, Masons, Nashoba Learning Group, High School, Music Department
- Chuck – Shawsheen Tech, Destination Imagination
- Linda – Annemarie Silver, Hanscom

Bedford Day – Barbara and Linda will be marching in the parade with the banner. We will be wearing The Cultural Council T shirts. Linda will contact Breena to see what she may still have and to find out the cost of ordering 5 or 10 more for members to wear while mingling and passing out cards. Kelley will be running on Bedford Day and would like to wear a T-Shirt that fits :-). Linda will look into ordering 5 - 10 more BCC T's.

Next Meetings:

September 12, 2016 Monday - Finalize reception tasks and Bedford Day.

November 7, 2016 Monday - Application review, approval and denial.

December 5, 2016 Monday - Reconsideration, voting meeting and distribution of grant money

Meeting Adjourned 8:30pm