Board of Health
Meeting Minutes
June 15, 2015

Members Present:
Tom Kinzer, Co-Chair
Caroline Donnelly
Anita Raj
Sarah Thompson (arrived at 7:21 P.M.)

Member Absent:
Bea Brunkhorst, Co-Chair

Staff Present:
Heidi Porter, Director
Faye Andrews, Health Agent

Also Attending:
Man Chiu (Ricky) Ho, Asiana Bistro
Dale Watkins, David Scarchilli and Kimball Cleveland, re: 260-262 South Road

The meeting was called to order at 7:17 P.M. Mr. Kinzer chaired.

BOH Meeting Minutes:

Ms. Donnelly moved to accept the minutes of the May 4, 2015 meeting as amended; Ms. Raj seconded. Vote: 3-0.

Asiana, 200 Great Road – Food Code Violations – Status Update
Ms. Andrews provided an update on the last 3 months of consultant visits and inspections required by the Board of Health following repeat Food Code violations at this food establishment. The ownership hired a food consultant to conduct an initial assessment, train staff and develop a plan of correction. These activities were conducted on April 14, 2015. The consultant reported that this initial inspection and training educated the employees on the basics of food safety. The BOH inspection violations were discussed and remedied. A second consultant inspection was conducted in May 2015. This inspection found that there were still problems with cleaning the facility (air vents), covering food, lack of wearing gloves, and misuse of the hand sink. The consultant ran the inspection based off the concerns of the BOH from the initial meeting and order of the consultant. While there were improvements with the help of employee training, there were still issues that the consultant highlighted that need to be addressed in further inspections.

Ms. Andrews conducted an inspection in late May 2015. This unannounced visit showed that there were still problems with hand sinks being blocked both by buckets in the sinks and carts in front, back door needed brush guard to prevent pests, employees not wearing gloves, walk-in freezer needed to de-ice, and employee belongings in and around dry food storage.

The consultant conducted a third inspection in early June 2015. The consultant noted there was no person in charge (PIC) when he arrived, and this was the third time the PIC was not at the kitchen when the consultant arrived. The consultant recommended that other staff member obtain food safety manager certification, but Ricky did not agree. The consultant trained the Asiana staff on the same topics as the original training including a hand washing demonstration. The consultant also found food was purchased from a supermarket in Chinatown and then used in the restaurant, workers were eating in the kitchen, inappropriate cooling methods were used for hot

roast pork (in deep buckets rather than shallow pans for proper cooling), one hand sink was blocked and still contained food scraps, Ricky was not managing the staff correctly to comply with the sanitation advisement, staff were not wearing gloves while cooking in the kitchen, and cross contamination with using the same tongs to grab different types of meat and vegetables from the deli prep area.

The Board asked Ricky what he thought the reason was for lack of correction of violations at the establishment. Ricky cited cultural differences. When asked why he did not agree that another PIC should be present at the establishment, he indicated that he did not tell the consultant that. Ms. Thompson asked if he would be agreeable to having a second PIC Serve-safe trained. He indicated that his sister, the other manager, is trained. Ms. Porter asked Ricky to provide documentation of that training. Ms. Andrews indicated that if the documentation is not available, someone should be trained and a PIC should on-staff during all food prep and hours of operation.

Ms. Porter summarized that while there have been improvements to the physical establishment relative to the Food Code requirements and corrective actions shepherded by the consultant, it appears that personnel are not fully responsive to the training that has taken place. The 3 months of work with the consultant have not fully mitigated the staff concerns. Ms. Thompson asked what would happen if violations remained after issuance of a 3 month extension. Ms. Porter responded that Ricky would come back before the Board for a hearing and staff could potentially make a recommendation for Asiana's food establishment permit to be suspended or revoked. Ms. Thompson asked Ricky if he understood the repercussions of not making improvements. Ricky indicated that he understood.

Ms. Raj motioned that the food consultant services be continued for another 3 months with a focus on staff training and that there be a Servesafe Certified Person In Charge at the establishment at all times during food preparation, service and cleanup. Ms. Donnelly seconded. Vote count: 4-0.

<u>260-262 South Road – Sanitary Code Violations – Request for Extension of time to correct</u>

Ms. Andrews stated that sanitary code violations (excessive moisture and the presence of a mold like substance) were identified at this property during a sanitary code inspection in November 2014. An initial administrative extension to complete the work was issued by the Board in March 2015. Mr. Scarchilli explained that completion of the work at this property was delayed due to the identification of mold in building materials and lack of availability of contractors. On June 11, 2015, ARS (the remediation contractor) started mold remediation. As of June 15, 2015, demolition work to access impacted materials was complete and 80% of the mold remediation was complete. Mr. Scarchilli will be conducting tape samples to confirm efficacy of mold remediation. Mr. Watkins requested an extension of time to complete all necessary remediation work, install remaining insulation and replace building finishes.

Ms. Donnelly motioned to issue an extension until August 31, 2015 for Mr. Watkins to complete all outstanding work and correct the sanitary code violations. Ms. Raj seconded. Vote count: 4-0.

Board of Health Action Items---Old and New Business:

Mr. Kinzer reported that he received notice that he was reappointed to the Fiscal Planning and Coordinating Committee.
Ms. Donnelly attended the Youth and Family Services Committee meeting. The senior prom was discussed. All went smoothly.
Ms. Porter attended the Safe Routes to School (SRTS)/Healthy Bedford meeting. The final draft of the Pedestrian and Bike Master Plan was discussed as was the proposal to make roadway improvements at Mudge Way and the Great Road through to the path from the Middle School to the High School with SRTS funding. A successful walk and bike to school day was held in May.
Ms. Porter also attended the Youth Task Force meeting. The senior prom success was discussed. A discussion on whether opioid use was of concern at the high school took place. Anecdotally there are kids using. We discussed potentially having a program for parents in the fall on opioid use and intervention.

Director's Report:

Ms. Porter reported that the school committee has tentatively agreed to accept the transition of the school nurses to the school department from the Board of Health, provided the details of the transition and funding transfer can be accommodated. Ms. Porter and Town Manager Rick Reed are working with Superintendent Jon Sills to negotiate and accommodate the transition.
Ms. Porter has also been working with Mr. Reed on the negotiations surrounding the School Nurse Contract.
Ms. Porter is working with Sarah Buhler, Human Resources/Management Analyst to post and review resumes for the new Part Time School Nurse position.
Public Health Nurse Joyce Cheng held a Tetanus, Diphtheria and Pertussis (TDaP) vaccine clinic and distributed vaccine to 12 Bedford residents.
Ms. Porter met with residents of Carleton Willard to discuss caring for your dead at home and the Board of Health process in issuance of disposition permits for people who die in Bedford.
Ms. Porter conducted annual staff performance evaluations.

Ms. Thompson moved to adjourn the meeting; Ms. Donnelly seconded. Vote count: 4-0.

The meeting was adjourned at 8:52 P.M.

The next meetings of the Board will take place on July 20, September 14 and October 5, 2015.

Bea Brunkhorst, Co-Chair

Caroline Donnelly

Tom Kinzer, Co-Chair

Anita Raj

Sarah Thompson