

**Board of Health
Meeting Minutes
July 11, 2016**

Members Present:

Bea Brunkhorst, Co-Chair
Tom Kinzer, Co-Chair
Caroline Donnelly

Staff Present:

Heidi Porter, Director of Public Health
Katharine Dagle, Health Agent
Margaret Root, Recording Secretary

Members Absent:

Anita Raj
Sarah Thompson

Others Present:

Migen Stroni, Steve's House of Pizza
Lynne Luongo, Double Tree by Hilton Boston-
Bedford Glen
Ann Kiessling, *The Bedford Citizen*

The meeting was called to order at 7:03 pm. Dr. Brunkhorst chaired.

BOH Meeting Minutes

Ms. Donnelly moved to accept the minutes from the June 20, 2016 meeting with the grammatical edits proposed by the Board; Mr. Kinzer seconded the motion. The vote was 3-0-0.

Food Code Variance Request

Steve's House of Pizza requested a variance to allow the restaurant to use a 2 bay sink instead of a 3 bay sink to wash, rinse and sanitize equipment.

Ms. Dagle performed a routine inspection of the restaurant in April 2016. She found the restaurant in violation for using a 2 bay sink to complete the 3 step process for ware washing and sanitizing. The use of the 2 bay sink had not been approved. Federal Food Code requires a 3 bay sink to complete the washing and sanitizing process of wares unless the 2 bay sink has been approved. In June 2016, a letter was sent to the restaurant requesting documentation on how the 3-step process is performed in the 2 bay sink. The letter also requested the owner's presence at the July 11, 2016 Board of Health meeting. At the end of June 2016, the Health Department received a request by Steve's House of Pizza for the above-mentioned variance.

Mr. Stroni was present as owner of Steve's House of Pizza. He described in detail how the 3-step washing and sanitizing process is performed multiple times a day. The bays in the existing 2 bay sink provide for sufficient space for the largest piece of equipment being washed. The restaurant is not scheduled to have any construction work performed to enlarge the kitchen area and there is no extra available room for the installation of a 3 bay sink.

Ms. Dagle recommended the approval of the variance, as the Person in Charge during the inspection was able to demonstrate the washing, rinsing and sanitizing process using the 2 bay sink. She believes the sink is large enough; food safety requirements have been met, and she had indicated that there is not enough room for the restaurant to install a 3 bay sink. She noted the restaurant has no record of significant food safety violations. She also recommended that the

washing, rinsing and sanitizing process be posted above the 2 bay sink to ensure the proper steps are completed by all staff.

Mr. Kinzer moved to grant Steve's House of Pizza the requested variance to approve the use of a 2 bay sink for the cleaning, rinsing, and sanitizing of dishes in accordance with the defined procedure in the 1999 Federal Food Code. Ms. Donnelly seconded the motion. The vote was 3-0-0.

Pool Code Variance Rescindment

The Double Tree by Hilton Boston-Bedford Glen, 44 Middlesex Turnpike, has requested the rescindment of a pool code variance granted in 2014.

In December 2014, the hotel was granted a conditional variance due to the pool not meeting the 4' minimum walkway around each pool at a facility, as there was only a 1' wall between the pool and spa area. The MA Department of Public Health ratified the variance in January 2015.

Ms. Luongo, the General Manager of the Double Tree, sent a letter to the Health Department requesting the rescindment of the variance as the spa area has been filled in, resulting in an at least a 4' walkway around the pool.

Ms. Porter and Ms. Dagle performed pool inspections to confirm the conditions at the site. The decking now complies with code, and the completed work also included repainting of the required depth markings on the pool as well as the installation of the non-slip surface over the now covered spa area. Ms. Porter also checked with the MA Department of Public Health; the Board of Health does not need the state to ratify the rescindment.

Ms. Donnelly made the following motion: "Due to the filling in of the spa and partial reconstruction of the pool deck at the Double Tree by Hilton Boston-Bedford Glen at 44 Middlesex Turnpike, resulting in a 4' walkway around the entire remaining swimming pool, I move that the conditional variance approved by the Board of Health on December 8, 2014 and ratified by the MA Department of Public Health on January 29, 2015 be rescinded. In its current state, the pool meets the Minimum Standards for Swimming Pools." Mr. Kinzer seconded the motion. The vote was 3-0-0.

Board of Health Action Items – Old and New Business

Ms. Porter went to ArQule, 3 Preston Court, with Community Representative Corinne Miller for an annual Institutional Biosafety Committee (IBC) meeting. This business focuses on research and development of small molecule drugs for the treatment of cancer.

The School Wellness Council scheduled a presentation with Dr. Ruth Potee on opioid use on the evening of January 19, 2017 at the High School.

Director's Report

Ms. Porter attended a meeting with the Central Middlesex Police Partnership to discuss the opioid use problem in the region and ideas for community outreach. One idea was to show the short movie "If Only" with a panel discussion afterwards.

Ms. Porter received an update from the MA Department of Public Health (DPH) that the first positive West Nile Virus pool has been identified in Worcester. The timing is typical and if the current weather conditions continue, more positive pools are expected. She will continue to receive weekly updates from the DPH. Soon the Bedford Department of Public works will be placing insecticide provided by the East Middlesex Mosquito Control Project into catch basins in town to reduce the mosquito population.

Ms. Porter attended a monthly Region 4A Public Health Emergency Preparedness meeting. Cambridge Health Alliance is the new Sponsoring Organization for the region, which has been combined with Region 4B. While the transition takes place, bill payments may be delayed. Any bills Bedford has to pay to stay current will be reimbursed.

Ms. Porter sent a letter to the 3 Mudge Way tenant making sure the tenant will give access to owners so repairs can be done. Ms. Porter also sent an email to the property owner reminding him of the outstanding violations that need to be taken care of. So far, the stairs have been repaired, some rodent holes have been fixed, and a plumber has been called to evaluate the shower leak on the second floor. However, the chronic dampness and cleaning has not been addressed. Ms. Porter will perform a pre-hearing inspection on July 13, 2016 and attend a hearing with the magistrate in Concord District Court on July 15, 2016.

Ms. Porter has reviewed several demolition checklists before issuing demolition permits. If the house was built before 1978, an asbestos inspection must be performed. Winchester and Lexington are having a rat problem and are looking at demolitions as a possible source. In Bedford, a house with rodents is treated before demolition. Bait traps are placed around the edge of the property prior to the demolition process to keep rodents from spreading to other properties as much as possible.

The Health Department has been very busy this past month as the fiscal year closes. The department has focused spending on education and outreach, as well as flu clinics. The department will continue to have to purchase flu vaccine for the Bedford adult population, as federal funding is only available for vaccines for children. In addition, a new, MA DPH vaccine program compliant vaccine fridge will need to be purchased. Ms. Porter will prepare a cost analysis to be presented at the annual town meeting in 2017 in support of a request to increase the spending limit on the flu clinic revolving account. This request is being made due to more vaccine doses and clinics being provided to the Bedford community since inception of the revolving account in 2012.

The Health Department's intern, Shayla Brown, is continuing her work on gathering data on the town's opioid use. The MA DPH has given the Department a \$1,000 grant, providing her with a stipend for her work.

The Health Department has given licenses to 7 different summer camps. The Department has been doing presentations on sunscreen use and ticks for the camps.

Ms. Porter sent out a memo to everyone who has a permit or is known to keep farm animals on their property informing them that the current draft of the keeping of animal regulations is posted online. The memo asks for owners of animals to review the new regulations and submit any comments by August 24, 2016. Comments will be reviewed and incorporated into the next draft, which will be discussed at the September 12, 2016 Board of Health meeting.

Board of Health - Other Business

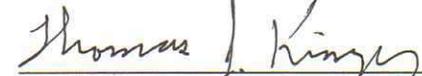
Ms. Donnelly informed the Board that her house has sold and she will be moving by the end of August 2016. She will be sending her resignation letter to the Selectmen in order for the Board of Health and Selectmen to start the process of selecting her replacement.

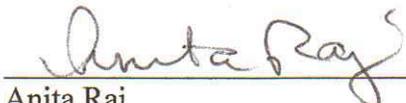
Ms. Donnelly moved to adjourn the meeting; Mr. Kinzer seconded the motion. The vote was 3-0-0.

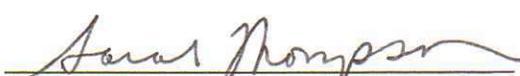
The meeting was adjourned at 8:29 P.M.

The next meeting of the Board will take place on September 12, 2016.


Bea Brunkhorst, Co-Chair


Tom Kinzer, Co-Chair


Anita Raj


Sarah Thompson