

Capital Expenditure Committee
Minutes November 4, 2015

Present: Brian Bartkus (BB), Dan Brosgol (DB), Jim O'Neil (JO), Paul Mortenson (PM), Barbara Perry (BP), Eric Dahlberg (ED), Bill Moonan (WM), Tony Battaglia (TB), and Mary Ellen Carter (MEC).

Other Attendees: Rick Reed (RR) (Town Manager), Taissir Alani (Facilities), Ron Scaltreto (Facilities) Marcia Pyles (Facilities), Jon Sills (School Superintendent), David Coelho (Schools) .

1. Meeting called to order at 7:30pm
2. Schools and Schools Facilities Projects for FY 17-22.
 - a. Taissir Alani presented update of prior capital projects that were funded through capital or operating (but related to capital and addressed immediate needs) in FY15 or FY16. Most projects were completed. A few are still in process.
 - b. Jon Sills (with Taissir Alani, Ron Scaltreto and David Coelho) presented detailed descriptions of FY17 school facilities projects. There were 16 projects presented. After the presentation, committee members asked questions about various projects.
3. Updated proposed plan reflecting recent changes
 - a. RR mentioned that there have been adjustments to the funding model and capital plan. Updated files are available to members in the Dropbox account.
4. Approval of minutes of October 28, 2015
 - a. Motion to approve October 28, 2015 minutes as amended made by PM, second JO. 8-0-1
5. New Business
 - a. JO provided copy of the Capital Expenditure Committee Report from 2015 Annual Town Meeting warrant.
 - b. WM proposed reorganizing how the list of items is presented at town meeting, grouped by their nature (annual, quasi-regular, sporadic). Committee members are encouraged to do this individually for future discussion.
 - c. RR discussed the capital request process from the perspective of the department heads and the effort to be more forward looking.
6. Next meeting dates
 - a. No meeting on November 11.
 - b. Next meeting is November 18 – Town Facilities.

7. Motion to adjourn made by PM, seconded by TB. Meeting adjourned at 9:55 pm by a vote of 9-0-0.