



BEDFORD CABLE TELEVISION COMMITTEE

Town Hall • Bedford, Massachusetts 01730

Meeting of April 4, 2013

- 1) The meeting was called to order at 7:43 P.M. Jim Shea (JS), Alicia Tillman (AT) and Scott Counsell (SC) were present. The meeting took place in the second floor conference room in Bedford Town Hall. There were seven audience members at the start of the meeting, Ms. Madeleine Altman (MA), Mr. Greg Dolan (GD), Mr. Leon Cierpial, Mr. Joe Serra, Mr. William Moonan, Ms. Karin Mathiesen (Comcast), Ms. Mildred Seaborn.
- 2) The committee members reviewed the survey responses and Town & Facilities Departments
 - a) Handout “Ascertainment Study- Partial Draft April 2, 2012” SC discussed his analysis of input. JS and AT discussed additional comments to survey results.
 - b) Draft license with comments from 3/07/13 meeting given to special counsel.
- 3) Review of PEG Access Reports
 - a) Committee discussed suggestions to 2012 Annual Report/2013 Annual plan reports and requested clarification- MA and GD explained as needed
 - i) Handout “Bedford Community Access Television, Inc. Budget Overview
 - b) Equipment database outdated and looking to transfer to more cost effective option.
 - c) Define limit on equipment & furnishings desk, chair, etc., GD to provide BCTC spreadsheet on equipment reconciliation
- 4) Review of financial accounts and Town Manager’s request to target funds in BCTC accounts to fund INet and recording of Selectmen’s meetings. JS recapped meeting with Town Manager and Special Counsel Mr. August. Mr. Reed stated Mr. August services would cost \$200/hour. Handouts “account ending 8282”
- 5) Verizon notifications-
 - a) Handout “Important FIOS TV programming Information (1 page)”
 - b) Handout “Important FIOS TV Programming Information (3 pages)”
- 6) Review of meeting minutes from 3-07-13 will be available at next BCTC meeting.
- 7) SC wanted to know about public hearings – special town hearing. JS provided details on way ahead.
- 8) A motion was made to adjourn the meeting by SC, AT seconded the motion. The meeting was adjourned at 10:50 P.M., 3-0-0

Submitted by,

Alicia Tillman

Clerk

Acronym Definition:

BCTC-Bedford Cable Television Committee

BCAT-Bedford Cable Access Television

BOD-Board of Directors

ED-Executive Director

TOB-Town of Bedford