

Bedford – Capital Expenditures Committee (CEC) Minutes

Date: Wednesday, October 8, 2014 in the Town Hall 2nd Floor Conference Room

Committee Attendees: Karen Dunn (KD), William Moonan (WM), Jon O'Connor (OC), Jim O'Neil (JO), Barbara Perry (BP), Abbie Seibert (AS), Jean-Marc Slak (JM)

Absences: Brian Bartkus (BB), Tony Battaglia (TB)

Other Attendees: Jessica Porter (JP) - Assistant Town Manager, Victor Garofalo (VG) – Finance Director/Treasurer, Sherwood Ives (SI) – Town IS Manager, Bob Dorer (BD) – Reporter, Bedford Citizen On-Line, Chief Dave Grunes (DG) – Fire Chief Bedford, Stephen Poulos (SP) – Assessors Office

Meeting called to order by OC at 7:32pm

Minutes of the last meeting were not received to be reviewed and approved.

Handouts were made available by JP – as well as having been uploaded into our Dropbox account.

Chief Grunes presented his department's six year plan, commenting that the new process has been a very good tool to help forecast the needs of his department, balancing fiscal requests across several years.

Stephen Poulos presented a request for the Assessor's Office to upgrade their software to AP5. JM queried if there had been failures in the past with current software, as well as the current software's age. Other CapEx members also questioned the need to update the current software. SP stated that the new software program would help facilitate workload in the office as well as in the field. He went on to say additional benefits included abilities to modify in real time, rather than wait for state certification lockouts and improves on the ability to assess more efficiently for both residential and commercial properties.

Sherwood Ives presented the Town IS Capital requests and six year plan. SI gave us an overall view of the town-wide long term Technology Plan. VG presented a request for a copier, as well as supported both SP's and SI's requests. All of the Department Capital Plan Requests are available upon through the Town Manager's Office.

The November 6th Special Town Meeting (STM) Warrant Recommendations were reviewed. A motion to approve the Article 13 Bond Authorization, and be printed as such, was made and later withdrawn by BP. Committee members discussed the benefits of allowing those CEC members not in attendance to voice their positions prior to taking that vote. Next week's meeting will provide the opportunity (after the Police Chief's presentation) to address any unresolved issues or concerns. Both Taissir Alani (TA) - Facilities Director and Rick Reed (RR) – Town Manager, will be invited to address any questions CEC members may have. A unanimous 7-0-0 vote was made to have the CEC's recommendation for this article presented on the STM floor. VG, who will not be available at next week's CEC meeting, re-emphasized how the Community Preservation Committee would be willing to cover 50% of the total

cost of the MEP project. Also, recent negotiations with the bond company revealed that the Town will be receiving a \$479K cash incentive which can be used for a project such as the MEP project. Finally, VG stated that he strongly feels the town has presented this plan in a very detailed fashion, and that it is a fully fundable project.

A motion was made by XX regarding making a recommendation of Article 11 at the STM floor – it was a 7-0-0 vote to do so.

The next CEC Meeting is scheduled for 10/15/14 at 7:30pm – the Police Department will present, followed by additional discussions of Article 13.

Meeting adjourned at 10:05pm.

Prepared by

Jon "OC" O'Connor

Minutes approved on October, 22, 2014