



Minutes

December 3, 2014

Present: Aubrey Jaffer, Mike McAllister, Amy Lloyd, Mark Mullins, Margot Fleishman, Brendan Welch, Suzy Enos
Absent: Robert Kalantari, Taissir Alani
Minute taker: Suzy Enos

Brendan moves to approve the minutes, Carrie seconds. Minutes approved 6-0-0.

Carrie attended Mass quarterly stakeholder meeting for Green Communities. Next round of grant funding is now due. We think Ruthie and Taissir are applying. Carrie will type up some notes from other communities and send them out. Mark Mullins will follow up with Taissir.

Brendan Suggestions

Brendan wrote up a memo on observations where the town could improve energy usage. Actions suggested:

- Ask DPW
 - What is the policy is on vehicles left running?
 - What is the policy on storing vehicles in a heated garage? Is it necessary?
- Ask Taissir
 - About ball field lighting. Is it on a timer and is there a way to communicate to get it turned off when it looks like it's on for no reason.
 - Question on whether the generators are properly maintained
- Ask a Library Trustee or Board Member to come to a meeting or become a regular liaison of the ETF
 - Carrie will write up a history of how the library had been integrated into ETF
- Do towns get together and share information? Yes, and any member can ask to be on the Massachusetts Municipal Energy Group – email mmeq@mma.org

Goals for FY2017

Suggestions

- Updating the Energy Policy and a way to disseminate
- Make a recommendation on where the free solar panels from Astrum should go and drive getting it down. It would be nice if the panels can be seen by the public.
- Make energy savings more visible to the public and / or users of the buildings.
- Understand if there are obstacles to deploying the EMS fully and help with that.
- Following up on the policy to consider total cost of ownership was discussed.



Minutes

Town Construction Guidance

- Energy efficiency should be considered for all construction projects
- Energy review should be done early in the process and included in any RFP

New Business

- Insulation talk went well, about 12-15 attendees. Bedford TV taped the event and we can put up a link to the talk.

Next Meeting

- Jan 7th – Mark Mullins will confirm with Taissir.
- Mark Mullins will invite Roy Sorenson, DPW director

Aubrey proposed to close the meeting, Carrie seconded. Approved 6-0-0.