

**Bedford Council on Aging
Minutes of Board Meeting
25 September 2012**

1. The meeting was called to order at 12:15 PM.
2. Attendance:
Board: John Gerdes, Polly Salter, Bobbie Ennis, Lou DiNapoli, Arthur Walsh, Mary Pine, Pete Malo.
Staff: Lori Wittner.
Selectman Liaison: William Moonan.
3. The minutes of the 26 June 2012 meeting were accepted as submitted.
4. Financial Report: No unusually large expenses expected. The travel expenses shown are for the Director's attendance at next week's Mass. COA Conference. We have received another \$10K grant from Carleton-Willard for the Wheels of Life program. C-W has provided continuous support for this program for many years. On occasion, we provide transportation to medical appointments for some of their residents.
5. Supporting Organization Reports:
FBCOA:
Four new members were signed-up during Bedford Day. Several members passed away during the summer. Our membership is now over 300. While "closed" during the summer months, the Fix-It-Shop earned over \$125.
Minuteman Senior Services:
For FY13, Bedford is assessed \$3616 based on the most recent federal census. In FY12, Bedford residents received services valued at \$509,986. Homecare, Meals on Wheels, and Senior Dining received the largest amounts. Many other programs were also funded. MMS completed the move from Middlesex Turnpike to Crosby Drive.
Selectman Liaison:
A party will be held on 28 September at 7:30 PM in the Old Town Hall to honor Bobbie Ennis, Bedford's Citizen of the Year for 2012. The new trash pick-up and recycling program has been more successful than anticipated. So far this year, the town has saved close to \$200K on waste management. A new financial software system has been installed to track current and future maintenance needs of all town property.
6. Old business: The Chair commented on the difficulties we have had recently in conducting regular meetings due to a lack of the required quorum.
7. New business: The Town Patriotic Holiday Committee has recommended that Veteran's Day be celebrated on the date of November 11 regardless of the day of the week. Regular pastry pick-up at Starbucks is becoming a problem. Volunteers are needed who can commit to do it certain days of the week. It was pointed out that one Board member has missed 5 consecutive regular meetings without providing any notice as required. The Chair has contacted the member in writing and received no response. A motion was made and seconded to have the COA Director notify the member in writing of our intent to proceed in accordance with COA policies and procedures, and town by-laws, to seek removal from the Board. Motion voted on and passed unanimously.
8. The next meeting of the Board is scheduled for 12:15 PM, 13 November 2012.
9. The meeting was adjourned at 12:50 PM.