

Town of Bedford Finance Committee
Selectmen's Meeting Room, Bedford Town Hall

Date: October 4, 2012

Finance Committee Attendees: Mike Seibert, Chair; Stephen Steele, Vice-Chair; Barbara Perry, Richard Bowen, Tom Busa, Bob Kenney, Ben Thomas.

Other Attendees: Richard Reed, Town Manager, Richard Warrington, Director DPW; Anne Bickford, School Committee; Gene Clerkin; Victor Garofalo, Finance Director, Treasurer/Collector; Joanne Monaghan, Recording Secretary for finance committee.

Attachments/Handouts: FY2013 Model Adjustments, Model 3.6 to Model 1.2, CPA Budget update for FY13 budget, Draft Warrant for Special Town Meeting (STM).

Meeting was called to order at 7:31pm.

Meeting Discussions and Actions:

1. a. Richard Warrington discussed the issues concerning the water quality/bacteria. Flushing of hydrants and water main cleaning has been ongoing to try to manage the bacteria. The MWRA and DEP have been notified about the problem areas. An Administrative Consent Order was issued to the town by the DEP mandating actions to correct a number of issues. There was discussion about this and the "Water Quality System Enhancements" article on the STM Warrant for additional funds for engineering consulting services. Richard W. also gave an update on the Springs Brook Park project to improve water clarity.

b. Gene Clerkin reviewed the CPA recommendations in Article 7 of STM Draft Warrant as well as the property tax surcharge in Article 6. Discussion and review of Hartwell Forest boundaries and questions were asked concerning the Social Services Pilot Program. Gene gave more details on the Social Services program which is to assist low income residents.

2. Victor reviewed Model 1.2 changes. Revenue changes: Community Preservation revenue difference is \$238.5k. Expense changes: Community Preservation \$238.5 STM adjustments; Water Quality STM article, \$140k (potential to borrow or tax levy); Finance Dept \$85k for interest on Abatement payments @8%; Overlay deficit 2009, \$179,457. Increase in unused Tax Levy is currently \$30,637.00. STM needs to vote on appropriating \$200k in Overlay Surplus from Surplus FY2012.

3. Richard Reed reviewed STM Draft Warrant Articles. Discussion and motions for approvals were made.

Article 1 – Debate Rules. Motion was made by Tom to recommend approval of Article 1, seconded by Rich B, *Vote 7-0-0.*

Article 2 – Acceptance of MGL, Ch 41, Section 81U, Performance Bond Settlement Account. Motion was made by Rich B to recommend approval of Article 2, seconded by Barbara, *Vote 7-0-0*

Article 3 – Street Acceptance – Abbott Lane. Motion was made by Rich to recommend approval of Article 3, seconded by Barbara, *Vote 7-0-0.*

Articles 4 and 5 – Amend FY13 Operating Budget and Ambulance Enterprise Budget. Motion was made by Rich B to recommend approval at STM of Articles 4 and 5, seconded by Barbara, *Vote 7-0-0.*

Article 6 – Community Preservation Surcharge, Effective July 1, 2013 Motion was made by Rich to recommend approval at STM of Article 6, seconded by Barbara, *Vote 6-1-0*

Article 7 – Amend FY13 Community Preservation Budget, to be voted at next meeting

Article 8 – High School Synthetic Turf, to be voted at next meeting

Article 9 – Amend FY13 Capital Projects plan, Project 13-04. Motion was made by Rich to recommend approval at STM of Article 9, seconded by Steve S, *Vote 7-0-0*

Article 10 - Water Quality System Enhancements, Motion was made by Rich to recommend approval at STM of Article 9, seconded by Steve S, *Vote 5-2-0*

Article 11 - Bond Authorization, Portions of School Way and Municipal Complex Access Roads & Parking Areas, to be voted at next meeting

Article 12 – Stabilization Fund Appropriation. Motion was made by Rich to recommend approval at STM of Article 9, seconded by Steve S, *Vote 7-0-0*

4. Old Business: Audit has started. Victor sent data to actuary firm and purchase order was signed.
5. New Business: Ben to send his questions regarding the Turf Field to Mike before the next meeting.
6. Meetings Attended:
 - a. Ben attended the Selectmen’s meeting on Monday, October 1. There were discussions on the draft warrant article for Turf and CPC, and also committee appointments.
7. Minutes: Reviewed September 20, meeting minutes. Motion was made by Steve S. to recommend approval of September 20, Finance Committee minutes as amended, seconded by Barbara. *Vote: 7-0-0*
8. Tom B made a motion to adjourn the meeting at 9:58pm, seconded by Barbara. *Vote: 7-0-0.*

Finance Meeting Schedule: October 11, November 1.