

**BOARD OF ASSESSORS**  
**February 1, 2012**  
**BEDFORD TOWN HALL**

**CALL TO ORDER:** Chairman Bruce Murphy called the meeting to order at 7:00 PM in the lower level conference room.

**ROLL CALL:** Members Present: Chairman, Bruce Murphy; John Linz, Richard Boffa, and Associate Assessor Bruce Morgan.

**GUESTS:** None.

**MINUTES:** The minutes for the meeting of January 25, 2012 were provided. John Linz made a motion to approve the minutes with two minor revisions, seconded by Richard Boffa. A unanimous vote was taken on the motion to accept the minutes as revised.

- BUSINESS:**
1. Bruce Morgan reported that more than 270 abatement applications had been received, with more likely in the mail.
  2. John Linz met on 1/26 with seniors at the Council on Aging offices to review the concerns of many seniors regarding the significant increase in values and taxes for a lot of them. John explained the abatement process and factors that resulted in value increases for many property owners. Approximately 12 were in attendance.
  3. Bruce Murphy disclosed that he cannot discuss matters related to RSA Software or EMC, Inc. due to having a relationship with RSA at this time.
  4. Abatement Planning: **A.** Bruce Morgan asked the Board to reconsider requiring a full sales analysis for all properties, even if the reported issue is a factual data error that is confirmed by inspection. John Linz and Richard Boffa requested that at least a spot check of sales should be done and all agreed. Bruce Murphy asked that a full analysis be done if the applicant's requested value is lower than the data-corrected value and also if an applicant submits a sales analysis. **B.** Hearings will be offered to those who express an interest in meeting with the Board. **C.** The workload will need to be approximately 15-20 abatements per meeting in order to render decisions on all applications within the 3-month time period. **D.** Meetings were scheduled for every Wednesday during February, March and April, plus the following Thursdays: 2/16, 3/1, 3/15, 3/29, 4/12, and 4/26.

5. Signatures were completed as required.

**Adjournment:**

Being no other business, Richard Boffa made a motion to adjourn the Open Meeting. The motion was seconded by John Linz. There was no discussion on the motion and all members present voted affirmative. The meeting was adjourned at 9:42 PM.

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Bruce Morgan, Associate Assessor

Approved by the BOA February 8, 2012

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John Linz, Clerk