

**BOARD OF ASSESSORS**  
**May 23, 2012**  
**BEDFORD TOWN HALL**

**CALL TO ORDER:** Chairman Bruce Murphy called the meeting to order at 7:00 PM in the second floor conference room.

**ROLL CALL:** Members Present: Chairman Bruce Murphy, Clerk John Linz, member Ron Cordes, and Associate Assessor Bruce Morgan.

**GUESTS:** None

**MINUTES:** The minutes for the open meeting of May 16, 2012, were provided. John Linz made a motion to approve the minutes, seconded by Ron Cordes. Without discussion, a unanimous vote was taken on the motion to approve the minutes as written.

- BUSINESS:**
1. Vacation schedules of Board members and Bruce Morgan were discussed and the summer meeting schedule was set as follows: Meetings will be held on June 6, 13, and 27; July 11 and 18; August 1 and 8; and regular weekly meetings begin again on September 4<sup>th</sup>.
  2. The Board reviewed a letter written by appraiser David Salinas regarding his appraisal of the Carleton-Willard property. The Board decided that further information is required from Mr. Salinas before the process can move forward.
  3. Bruce Morgan showed the Board a map prepared by Chris Nelson of the DPW with a 500-foot buffer from Route 3 and lot lines of all properties within that area. The Board asked Bruce to add information to the map from the studies provided by a property owner and bring the updated map to the next meeting.
  4. Bruce Morgan discussed the status of the following: the FY12 budget, the hiring process for a new Assistant Assessor, database records of 2010 sales related to patterns of some of their property features, and correspondence with one of the owners of the condominiums at 96 Sweetwater Avenue regarding inspection of the nine-unit complex in June.
  5. Bruce Morgan presented information related to a letter sent by taxpayer Robert Kalantari to the Board of Selectmen asking questions about the FY11 versus FY12 values of properties in his neighborhood on Donovan Drive and Ellingson Road. Bruce Murphy offered to write a letter to Mr. Kalantari explaining the reasons for the differences in values between the two years after Bruce Morgan provides additional information. Alternatively, Bruce Morgan will write a draft of a letter that will be reviewed by the Bruce Murphy.
  6. Appellate Tax Board update: Bruce Morgan related to the Board that further information is needed for upcoming cases with 1 Oak Park Drive, 3 Oak Park

Drive, and 2-22 Bedford Village. Bruce is in contact with representatives of the property owners.

7. Bruce Murphy presented a set of goals and objectives for Bruce Morgan to respond to in writing by May 25<sup>th</sup>.

8. Signatures were completed as required.

9. At 10:00 PM, Ron Cordes moved that the Board enter Executive Session to discuss pending litigation and a personnel matter, seconded by John Linz. A roll call vote was taken with the following results: John Linz voted yes, Ron Cordes voted yes, and Bruce Murphy voted yes.

At 11:35, the Executive Session ended with a motion made by John Linz, seconded by Ron Cordes, followed by a roll call vote with all members voting in the affirmative.

**Adjournment:**

John Linz made a motion not to return to the Open Meeting, seconded by Ron Cordes. There was no discussion on the motion and all members present voted in the affirmative. The meeting was adjourned at 11:35 pm.

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Bruce Morgan, Associate Assessor

Approved by the BOA June 6, 2012

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John Linz, Clerk