

**Ad Hoc Sign Committee Minutes**  
**Nov 15, 2012**  
**2<sup>nd</sup> Floor Conference room, Town Hall**

Attending: Jeff Cohen, Karen Kenney, Lisa Mustapich, Mark Siegenthaler and Ralph Zazula;  
Chris Laskey – staff

Absent: Kevin Latady

7:30: Jeff called meeting to order and made the emergency evacuation notice.

The group reviewed the October 18, 2012 minutes. Mustapich move to approve minutes. Zazula 2<sup>nd</sup>. Minutes were approved unanimously.

Jeff shared with the group that he met with the Council on Aging. The COA thanked him and the committee for the work. Some were unaware of the bylaw. A few asked Jeff about moving Town Meeting to Saturday. He referred the question to the Selectmen. He shared comments from a citizen who received a letter from Laskey. The resident was upset at being asked to remove construction signs from his yard. He noted that although he lives in the house, he never obtained an occupancy permit. He has lived in the house prior to occupancy permit requirements. Jeff noted the deficiency in the bylaw and added time limits to use of residential construction signs.

Jeff updated the draft bylaw revisions to align the dimensional requirements with the draft table, as discussed at previous meetings. He also added a definition of Traffic Control Signs. He added LED light clarifying language. At length, the group discussed these updates.

The group discussed moving SBL from General Bylaws to Zoning Bylaws as recommended by Town Counsel.

The group discussed correspondence from Town Counsel.

The group discussed ‘sandwich board’ signs, how many per business, and the possible visual impacts at Blue Ribbon, 200 Great Road, Stop/Shop Plaza, and all other locations. All agreed further discussion and thought is required.

The group needs to prepare the questions for town counsel; incorporate redlined changes through the zones; and figure how to best present the changes to town meeting. The group discussed the following Town Meeting priority:

- Housekeeping – correcting numbering, correcting any errors

- Updating the easy dimensional changes, clarifications

- Moving from Zoning to General Bylaw

- Most controversial updates, such as lighting at night and internally-illuminated signs.

Next meeting is November 29 – with Town Counsel

Following meeting Dec 13 – public hearing asking for feedback

9:40: Kenney move to adjourn, Mustapich 2<sup>nd</sup>, unanimous.

Respectfully submitted by Mustapich