

**Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room, Town Hall
Tuesday, May 31, 2016 - 7:30 p.m.**

PRESENT: Michael A. Rosenberg, Chair; Caroline Fedele; Margot Fleischman; William S. Moonan; Mark Siegenthaler; and Town Manager Richard T. Reed

ALSO PRESENT: Attorney Pamela Brown; Town Engineer Adrienne St. John; Public Works Business Manager April Delano; Recycling Coordinator Ed McGrath; Republic Services representatives Terry Grady and Chris Peters; Houghton Weston; Suzy Enos; Robert Beaudoin; Terry Gleason; John Premack; Robert Wood; Anne Caron; Huzaifa Merchant; Janice Finklestein; First Church of Christ, Congregational Stewardship Committee representative; John Guetersloh; First Church of Christ, Congregational Pastor John Castricum; Assistant Town Manager Michael Rosen; Finance Committee member Ben Thomas; Press representative Meredith McCulloch; Bedford TV Representative

Chair Rosenberg called the meeting to order at 7:30 p.m.

**16-264 Public Hearing – Transfer of Stock – All Alcohol License
Blackbeard Enterprises, LLC d/b/a Ken’s NY Deli – 72 Great Road**

**Ms. Fedele moved to open the public hearing. Ms. Fleischman seconded the motion.
The motion passed 5-0-0.**

Attorney Pamela Brown explained that the Selectmen had approved the application for an all alcohol license for Ken’s NY Deli in November. The application was returned in December because of missing information. Now that the applicant has all the missing information, the Selectmen need to sign a new Form 43 for reconsideration.

In addition, a change in the LLC membership has occurred. Two of the LLC members bought out the third member.

Chair Rosenberg asked if there were any comments from the public. There were none.

**Mr. Moonan moved to close the public hearing. Ms. Fedele seconded the motion.
The motion passed 5-0-0.**

**Ms. Fedele moved that the Selectmen approve the transfer of stock application for
Blackbeard Enterprises LLC d/b/a Ken’s NY Deli. Ms. Fleischman seconded the motion.
The motion passed 5-0-0.**

The meeting was running ahead of schedule and items were reviewed out of order.

**16-267 Contract Award – Water Main Cleaning and Lining
Walsh Road, Ashby Road, Hartford Street, Crescent Avenue, Bacon Road,
Winthrop Avenue and Lane Avenue
Biszko Contracting Corporation – Fall River, MA**

Town Engineer Adrienne St. John stated that this project is the next stage in the ongoing cleaning and lining project. The project includes cleaning the existing pipes and lining them with cement. This has helped maintain the water temperature and reduced the total coliform hits that have occurred in past summers. 7,400 feet of 6-inch diameter water mains will be cleaned on Walsh Road, Ashby Road, Hartford Street, Crescent Avenue, Bacon Road, Winthrop Avenue and Lane Avenue. Ms. St. John stated that the work should begin in mid-June and would hopefully be completed by Labor Day. The work will begin first on Walsh Road and Ashby Road. All the roads will be patched with asphalt and will then be considered for repaving next year.

Letters will be sent out to the residents to inform them of the process.

Biszko Contracting Corporation was awarded the contract as the lowest responsible bidder. They have done work for the Town before and the Department of Public Works has found their work to be very acceptable.

Ms. Fleischman moved that the Selectmen approve the cleaning and lining project contract with Bizko Contracting Corporation in the amount of \$682,707.05. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Mr. Moonan asked Ms. St. John about a letter they received from the MWRA about lead testing. Ms. St. John explained that since Bedford historically has low levels of lead they can get a waiver that allows for testing to be completed every 3 years.

16-265 Refuse and Recycling Contract – Public Input Session

Town Manager Richard Reed explained that the current Refuse and Recycling Contract expires on June 30, 2016. The nature of the economic market for recyclables has changed in the past five years which has caused the value of recyclables to drop. Consequently, a recycling processing fee has been established by all industry vendors to offset the cost of recycling. The two options that the Selectmen would like the public to consider are as follows:

Option 1: Remain with the current system with manual 18 or 35-gallon bin container collection which would cost \$851,250 in the first year. The contract under this option would be for 3 years.

Option 2: Switch to an automated 64-gallon container pick up that would cost \$881,760 in the first year. The contract under this option would be for five years. The cost is higher in this option because the Town would have to purchase the new cart containers. The cost of the containers would be amortized over each of the five years of the contract. Residents who think the 64-gallon container would be too large for them can request a smaller 48-gallon container

from the DPW. Staff is recommending this option due to the projected increase in recycling and decrease in tipping fees.

Both options allow for commingled recyclables.

Chair Rosenberg asked that the public be able to give their opinions before the Selectmen discuss it.

Residents who were in favor of Option 1 made the following statements;

- It would be difficult for the elderly to handle the 64 gallon carts.
- Storing the larger container in the homes or garages would be difficult.
- The present system allows for unlimited recycling in that residents can put out as many bins as necessary. All the recycling for the week does not have to be fit in one container. Residents may recycle less if their container fills up quickly.
- This would eliminate two crew systems. Only one worker would be necessary to drive the truck. There was concern that people would lose their jobs. (Terry Grady from Republic Services said that people will not lose jobs because of this but are delegated to different tasks. He further added that they are actively hiring new employees).
- This option is less expensive. There is no apparent objective or financial reason to go with the more expensive option.

Residents who were in favor of Option 2 made the following statements;

- The 64-gallon container would actually be easier for elderly residents as it is on wheels and they would not have to carry multiple 18 gallon bins to the curb.
- One 64-gallon container actually would take up less floor space than multiple 18 gallon containers.
- Residents would actually recycle more with one 64-gallon container compared to if residents typically put out three, 18 gallon containers.
- This option would reduce the amount of litter on trash day as all the recycling would be in a container with a lid.
- It would be better for the workers collected the bins, they would not have to lift heavy containers.
- The cost of this option is more expensive because the cost of buying the barrels is included in the price. The price may not be so high for the next contract because the containers will be paid off. The cost of manufacturing the barrels is at an all-time low. It is better to go to the automated system now when the prices of barrels are cheaper. The cost of buying the barrels may increase over the next few years. Plus there is a one-time \$45,000 Department of Environmental Protection grant which the Town will take advantage of to offset the cost of the carts.

The Selectmen thanked the public for their comments.

Mr. Moonan reported that he asked seniors at the Council on Aging to fill out a brief survey about the refuse and recycling preferences. He stated that 65 percent of respondents want to continue with the same service. 20 percent of respondents wanted the 64-gallon container. 15

percent said that if the Town went with the larger containers that they would request a smaller 48-gallon container.

Mr. Moonan asked for the amount of recycling in other towns that have the automated 64-gallon container, single stream system. Currently Bedford is recycling 33 percent of all the trash and recycling that is collected. Recycling Coordinator Ed McGrath acknowledged the need for more education about recycling for residents and Town staff alike. Anne Caron noted the need to have recycling bins next to trash bins around Town. Ms. Fleischman added that the Town should also focus on reducing the amount of organics that are put out in the trash each week by encouraging composting.

Mr. Siegenthaler noted that the people will be more encouraged to recycle when it is more convenient. The 64-gallon option is on wheels and it would require fewer trips to the curb than the current system.

This topic will be discussed again at the June 13, 2016 Selectmen's meeting.

16-266 Public Access Sign Approval – First Church of Christ Congregational

Mr. Reed explained that the First Church of Christ Congregational is requesting that the Selectmen approve the installation of a public access sign. The sign would be located on the Town side of the stone wall in back of the church. Since the church holds many community events where non-members may be unfamiliar with the area, the sign would help direct people from the municipal parking lot to the church.

Ms. Fleischman asked if the church considered placing the sign on the building. Reverend John Castricum replied that they did consider this but determined that it would be too hard to see from the parking lot particularly at night and when there are leaves on the tree.

The Selectmen decided that they would like to look at the area where the sign would be placed before making a final decision. The Selectmen requested that the DPW mark out where the sign would be located. They will let the Town Manager's office know when they have all viewed the site so that it can be discussed at an upcoming Selectmen's meeting.

16-268 Regional Housing Services Office – Inter-municipal Agreement Renewal

Mr. Reed explained that this is the FY17 agreement for the Regional Housing Services Office. The agreement is identical to the agreement from last year except for the exhibit which updates the fees for the year.

Mr. Moonan moved that the Selectmen approve the RHSO Inter-Municipal Agreement Amendment in the amount of \$29,900 effective July 1, 2016. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

16-269 Miscellaneous Action Items Chapter 268, Section 20(b) Exemptions – Lori Murphy and Erik Smallenberger

MWRA Designee – David Manugian

Mr. Siegenthaler moved to approve the waivers from Chapter 268A, Section 20 (b) for Lori Murphy and Erik Smallenberger. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

Ms. Fleischman moved that the Selectmen appoint David Manugian as the Bedford Designee for the MWRA Advisory Board. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

**16-270 Minutes – Regular Session Minutes – May 2, 2016 & May 16, 2016
Executive Session Minutes – May 2, 2016**

Ms. Fleischman moved to approve the Regular Session minutes of May 2, 2016 as amended. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

Mr. Moonan moved to approve the Executive Session minutes of May 2, 2016 as amended. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

Mr. Moonan moved to approve the Regular Session minutes of May 16, 2016 as amended. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

16-271 Town Manager's Report

Mr. Reed informed the Selectmen that Bedford Village has requested to use the Town Hall Auditorium for an informational session to educate their residents about the upcoming expiring affordable use at Bedford Village. The Selectmen need to grant approval to non-governmental organizations who are requesting to use the room.

Ms. Fleischman moved that the Selectmen approve use of the Town Hall Auditorium to educate Bedford Village Residents about the expiring use. Mr. Moonan seconded the motion

The motion passed 5-0-0.

16-272 Open Discussion and Selectmen Liaison Reports

Mr. Moonan asked if the Congressmen Moulton's office was contacted about the Coast Guard Housing. Mr. Reed replied that staff has not contacted his office but that the discussion with the Coast Guard is moving forward. The Municipal Affordable Housing Trust will be meeting in executive session on June 14, 2016 to discuss the latest developments.

Ms. Fleischman reported that the Energy Task Force (ETF) voted to recommend that the Historic District Commission (HDC) allow the First Parish Church to put solar panels on their roof. The ETF believe that allowing this it would be consistent with the Town's Energy Policy. The HDC will be discussing this at the meeting on Wednesday, June 1, 2016.

Mr. Siegenthaler conveyed that the Conservation Commission voted to approve the installation of a sewer line which would create a connection from Carleton Willard to Old Stagecoach Road. The vote was contingent upon Town Counsel's approval as the line would have to cross a conservation area.

Chair Rosenberg reminded the Selectmen that their goal setting meeting has been scheduled for June 22, 2016. He asked the Selectmen send any material they would like to discuss to the Town Manager's Office.

Ms. Fedele moved to adjourn. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 9:50 p.m.