

**Regular Session Minutes - Selectmen's Meeting
Teachers' Lounge C-104, Bedford High School
Tuesday, November 13, 2012, 6:30 p.m.**

PRESENT: Catherine B. Cordes, Chair, Margot Fleischman, William S. Moonan, Michael A. Rosenberg, Mark Siegenthaler, and Town Manager Richard T. Reed

ALSO PRESENT: Assistant Town Manager Jessica Porter; Finance Director Victor Garofalo; Town Counsel Attorney Robert Mangiaratti; Joni Jackman and Joseph Sylva from Flatbread Company; Cable Television Committee member James Shea; Recreation Commission member Caroline Fedele; Finance Committee member Robert Kenney; and press representative Mary McBride

Chair Cordes determined that a quorum was present and called the meeting to order at 6:30 p.m.

**13-090 Public Hearing – Flatbread Company, 213 Burlington Road
Change of Manager Request – Joseph F. Sylva, Jr.**

Mr. Rosenberg made a motion to open the public hearing. Mr. Siegenthaler seconded the motion.

The motion passed 5-0-0.

Chair Cordes announced that a Request for a Change of Manager is a fairly routine matter and that comments have been received from the Police Chief, the Building Inspector and the Health Inspector without any negative findings. Mr. Sylva confirmed to Chair Cordes that he is Training for Intervention Procedures (TIPS) certified and is familiar with the Town's Alcohol Policy.

Mr. Rosenberg made a motion to close the public hearing. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

Ms. Fleischman made a motion to approve the request for a Change of Manager at Flatbread Company to Joseph F. Sylva, Jr. as the new manager. Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

**13-091 Modification of Licensed Premises – Flatbread Company, 213
Burlington Road**

Joni Jackman of Flatbread Company explained that the restaurant would like to remove three interior walls that surround an area being used for large groups in order to open it up to the main dining room thereby enabling tables to be rearranged. The seating count will remain the same. In addition, four emergency lights will be installed on the outside wall.

Mr. Moonan made a motion to approve the request for modifications to the licensed premises at 213 Burlington Road. Ms. Fleischman seconded the motion. The motion passed 5-0-0.

13-092 Abbott Lane – Sidewalk Easements

Town Manager Reed explained that the center line of the paved roadway at the Abbott Lane Subdivision is off by a few feet thereby making the sidewalks anywhere from 2.5' to 5' feet off. The plan shows the proper width of the easements for lots 1 – 5. Mr. Reed noted that the Alternate B motion should be used at Town Meeting because these easements are being taken care of this evening.

Mr. Reed noted that under Article 3 of the Annual Town Meeting Warrant held in March 2012, the Selectmen were authorized to sign easements on behalf of the Town.

Mr. Rosenberg made a motion that the Selectmen, acting on the Town's behalf and pursuant to authority granted under Article 3 of the March 2012 Annual Town Meeting, accept the Sidewalk Easements for Lots 1 – 5 Abbott Lane described in document #13-092. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

13-093 November 13, 2012 Special Town Meeting – Article Recommendations

Mr. Reed explained that since the Selectmen last saw the proposed motions, there have been minor additional changes. In Article 2 the phrase 'twelfth paragraph therein' was added to be more specific and mirror the language in the Massachusetts General Laws statute and, acceptance of the expenditure of proceeds from a performance bond up to \$100,000. In Article 3, staff prefers that Alternate B be moved at Town Meeting. In Article 9, reference to paving the parking lots was omitted in order to narrow the scope of the project. Mr. Garofalo noted that the Finance Committee (Fincom) reconsidered Article 9 and still recommends disapproval. Mr. Reed added that Article 10 will not be final until staff knows which bond articles pass because it will affect the principal and interest of the four different charts being shown at Town Meeting. Article 12 is restructured but it is effectively the same as originally approved by the Selectmen, and in Article 13, the sum of \$230,000 would be added to the Stabilization Fund.

Chair Cordes inquired what date Special Town Meeting would be continued to should it be necessary. It was the consensus that it would be continued to Monday, November 19th at 7:30 p.m. Mr. Reed stated that the motion to continue Town Meeting would have to be written out and handed to the Moderator.

13-094 Financial Policies

Finance Director Garofalo noted that the Finance Committee approved the Financial Policies, but the School Committee had some minor amendments. Chair Cordes noted that the members of the Fiscal Planning and Coordinating Committee received a copy of the policy at their last meeting. At that meeting, the School Committee representatives discovered some grammatical errors and wanted them fixed. She added that the School Committee agrees with the policy, but stated that since it is not

part of their 'charge', they were not willing to sign the document, but will write a letter stating that they agree with the policy.

Mr. Moonan made a motion to authorize the Chair of the Selectmen, Catherine Cordes, to sign the Town of Bedford Financial Policies. Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

13-095 Miscellaneous Other - One-Day Special Alcohol License

Ms. Fleischman made a motion to grant a One-Day Special Alcohol License to East Meets West Caterers for a function at Old Town Hall on November 17, 2012 for Mary Welch. Mr. Siegenthaler seconded the motion.

The motion passed 5-0-0.

13-096 Town Manager's Report

Town Manager Reed checked the Selectmen's availability to hold the Selectmen's Holiday Reception on Tuesday, December 11th from 5:00-7:00 p.m. The consensus was that all Selectmen were available.

13-097 Adjourn to Special Town Meeting

Mr. Moonan made a motion to adjourn to Special Town Meeting. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

The Regular Session meeting adjourned at 6:55 p.m.