

1. Agenda

Documents:

[03072022_SELECT_BOARD_AGENDA.PDF](#)

2. Meeting Materials

Documents:

[03072022_SELECT_BOARD_MINUTES_-_DRAFT.PDF](#)

March 7, 2022 7:00PM

Select Board Agenda

Zoom Webinar Link:

<https://us02web.zoom.us/j/82663826726?pwd=Zk1xbGZLazNRUGVGeWZqaEiYNkd3UT09>

Password: 618778

Webinar ID: 826 6382 6726

Phone Number: 1-312-626-6799

22-57 7:00	Public Comment
22-58 7:10	Utility Hearing - Eversource - 10A Parker Road
22-59 7:25	North Road and Chelmsford Road Project - Shade Tree Removal
22-60 7:40	Contracts 1. Department of Public Works - Water Main Improvements 2. Recreation - Tennis Coaching 3. Recreation - Transportation
22-61 7:55	Annual Town Meeting 1. Article Recommendations
22-62 8:15	Consent Agenda 1. Regular Session Minutes - February 14, 2022, February 22, 2022, February 24, 2022 2. AP/Payroll Warrants
22-63 8:20	Town Manager's Report 1. Vote to appoint Michele Karas, Treasurer/Collector as Parking Clerk/Public Hearing Officer 2. COVID-19 Update - Remote Meetings - Outdoor Dining
22-64 8:30	Open Discussion and Liaison Reports
22-65 8:45	Executive Session to consider the purchase, exchange, lease or value of real property, and to discuss strategy with respect to collective bargaining or litigation.

Regular Session Minutes—Select Board Meeting
Remote Participation Meeting
March 7, 2022

PRESENT: Town Manager Sarah Stanton, Chair Margot Fleischman, Clerk Emily Mitchell, William Moonan, Bopha Malone, Edward Pierce.

ALSO, PRESENT: David Manugian, Director of Department of Public Works; Michele Karas, Treasurer/Collector; Jeanette Rebecchi, Transportation Program Manager; Abbie Seibert; Jesse McAleer, Historic Preservation Commission; Jacqueline Edwards, Arbor Resources Committee; Michael Barbehenn, Trails Committee (Ad Hoc), Marcia Chertok, Shawn Hanegan, Planning Board; Rick Rosen, Council on Aging; Donald Marshall; Attorney George Hall, Anderson & Kreiger LLP; Benjamin Bennett; Renu Bostwick; Ben Thomas, Finance Committee; Bob McClatchey; Dan Churella, Arbor Resources Committee; Eileen Blanchette, Administrative Assistant, Town Manager's office; Ellie Jiang; Barbara Aldoriso; Bob Dorer, Energy and Sustainability Committee; Lorna Hyland; Mike Rosenberg, *The Bedford Citizen*; Barbara Feldman, Arbor Resources Committee; Christine Rabinowitz, Energy and Sustainability Committee; Robert Iwany; Sarah Scoville, School Committee; Tony Fields, Planning Department; Bedford TV; Walter St. Onge; Joanne {no last name given}, Eversource; Ratna (no last name given)

Ms. Fleischman opened the meeting at 7:00 PM via remote participation conference call.

The Select Board members were asked to announce that they were present: Ms. Mitchell present; Ms. Fleischman present; Ms. Malone present; Mr. Moonan present; Mr. Pierce present.

22-57 Public Comment

Dan Churella from the Arbor Resources Committee sent a letter to the Select Board regarding the tree hearing minutes, what the objections are regarding the tree removal, and cost/ benefits regarding the North Rd and Chelmsford Road Project – Shade Tree Removal. He requested that the letter be entered into the proceedings of this meeting.

Michael Barbehenn, Chairman of the Trails Committee. He said that he is in favor of the project.

Bob McClatchey is not in favor of the project.

Jacqueline Edwards, Arbor Resources Committee, is not in favor of the project.

Jesse McAleer, Historic Preservation Commission, is not in favor of the project.

Barbara Feldman is not in favor of the project.

Donald Marshall would like individuals in wheelchairs to be able to maneuver more efficiently in a specific area where the Town is proposing to remove a tree.

22-58 – Utility Hearing

Ms. Mitchell moved to open the public hearing for Eversource at 10A Parker Rd. Mr. Pierce seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Joanne (no last name given) from Eversource joined the call to confirm the request to obtain a grant of location to install conduit on Parker Road. Ms.

Mitchell asked whether the conduit was going to a newly constructed private home or to the Parker Road pump station. Ms. Stanton confirmed that the conduit would go to the pump station.

There were no comments from the public during the hearing.

Ms. Mitchell moved close the public hearing for Eversource at 10A Parker Rd. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Mr. Moonan moved to approve the NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install 18± feet of conduit in Parker Road. Southeasterly from pole 98/7 approximately 662 feet southeast of Concord Road, install approximately 18± feet of conduit. Mr. Pierce seconded.

Materials: 7076326 - PARKER ROAN (PLAN 2, 7076326 - BED - PARKER AA - (PLAN), 7076326 - BEDFORD PARKER 10a BEDFORD TOFDPW (4) (PLAN), 7076326 - PARKER ROAD – LETTER, 7076326 - PARKER ROAD – ORDER, 7076326 - PARKER ROAD – PETITION, DPW Comment - 10A Parker Rd, Memo to Select Board, Memo to Select Board, Public Meeting Notice Eversource - 10A Parker Rd

22-59 North Rd and Chelmsford Road Project – Shade Tree Removal

Mr. David Manugian presented an overview of the proposal of the Tree Removal project. He said that this is a priority of the Town and is a part of the Pedestrian and Bicycle Master Plan from 2015. It is also part of the goals of the Select Board (Intersection improvements at North Road and Chelmsford Road). The Arbor Resources Committee acknowledged in a recent meeting that this project does meet the requirements as outlined in

the Town's Tree Policy. Mr. Manugian said that the project requires the removal of 53 public shade trees and 80 private shade trees. Mr. Manugian said that there is one tree in particular that they will make every attempt to save.

Ms. Mitchell asked about the efforts to save the tree at 428 North Road. Mr. Manugian said that the Department of Public works is making every effort to avoid removal of the tree. Ms. Mitchell is in favor of moving forward with the project.

Ms. Malone confirmed with Mr. Manugian that the location of the tree in question is 421 North Road, not 428.

Mr. Pierce confirmed with Mr. Manugian the total number of trees that would be removed, as well as the areas in Town that will be affected. Mr. Pierce also asked about the possibility of saving more than one tree. Mr. Manugian said that after careful consideration in partnership with the Arbor Resource Committee, the other trees won't be able to be saved.

Ms. Fleischman asked if there is a window of opportunity to save some trees. Mr. Manugian stated that the window is when the contractor comes on board, and if the Town can still meet the design goals, they will make every effort to save trees that they can. Ms. Fleischman is in support of moving forward with the project.

Ms. Mitchell moved that the Select Board approve the removal of trees as proposed on the attached plans. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: 2022-02-24 89843646768 - Attendee Report, Bedford Colorized Tree Removal Plans_July2021, Legal Notice posting Town Clerk, Legal Notice, Legal

Notice, Shade tree request J.R. signed application, signed application, Tree Hearing Minutes.

22-60 Contracts

Department of Public Works—Water Main Improvements

Ms. Stanton reviewed the contract awarded to KJS, LLC. Mr. Manugian said that this is a continuation of the improvement of water mains in Town.

Mr. Pierce moved that the Town approve KJS, LLC contract for the 2022 Water Main Replacement Project in the amount of \$1,194,762.44 to include both Base Bid and Alternate Bid #1. Mr. Moonan seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Recreation Department—Tennis Coaching

Ms. Stanton stated the tennis lessons from Mr. Kyle Anderson will be for adolescents as well as adults.

Recreation Department—Transportation

Ms. Stanton said this is for Bedford Charter Service, for transportation to after school care and Summer Adventures.

Mr. Moonan moved to give the tennis coaching contract to Kyle Anderson to provide tennis instruction services as required. Mr. Pierce seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Mr. Moonan moved to provide a contract to Bedford Charter Service for transportation for after school care and Summer Adventures. Mr. Pierce seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: Memo to Select Board re Transportation and Tennis Bids, Professional Service Agreement - Recreational Tennis Instruction Services, Recreation Transportation Services - Notice of Intent to Award.

22-61 Annual Town Meeting

Ms. Stanton reported that preparation for the Annual Town Meeting is well under way.

Article Assignments:

Article	Title/Subject	Select Board
1	Reports of Town Officers and Committees	MF
2	Debate Rules	MF
3	Consent Article	MF
4	Bills of Prior Years	New member
5	Revolving Funds Expenditure Limits	BM
6	Community Preservation Budget - Fiscal Year 2023	MF
7	Proposed Fiscal Year 2023 Capital Projects Plan	MF
8	Land Acquisition for Fire Station - 139 The Great Road	EM/MF

9	Fire Station Design and Project Management - 139 The Great Road	EM/MF
10	Bond Authorization - Inflow/Infiltration	BM
11	Minuteman Bikeway Extension	MF
12	Land Acquisition - 33 Shawsheen Road	EP
13	PEG Access and Cable Expense Related Budget Fiscal Year 2023	EM/BM
14	Supplement Operating Budget for Fiscal Year 2022 and Articles of the 2021 Annual Town Meeting	EP
15	Salary Administration Plan Bylaw Amendment- Classification & Wage Schedule	MF
16	General Bylaw Amendment - Article 38 - Salary Administration and Plan Bylaw	MF
17	Operating Budgets-Fiscal Year 2020	FinCom
18	Ambulance Enterprise Budget-Fiscal Year 2020	FinCom
19	Salary Plan-Additional Funding	EP
20	Appropriate Funds for Collective Bargaining Agreement - FY22-24	BM
21	Supplement Accrued Sick Leave Fund	EP
22	Stabilization Fund Appropriation	EP
23	Other Post-Employment Benefits Liability Trust Fund Appropriation	EP
24	Appropriate Funds for Transportation Infrastructure Fund	BM
25	300th Anniversary Stabilization Fund Appropriation	BM
26	Free Cash	FinCom

Materials: Article Recommendations, Bedford ATM Warrant 2022 - FINAL

22-62 Consent Agenda

Regular Session Minutes - February 14, 2022, February 22, 2022, February 24, 2022. AP/Payroll Warrants.

Mr. Moonan moved that the Select Board approve the 2/14, 2/22, and 2/24 Meeting Minutes, as amended. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Mr. Moonan moved that the Select Board approve the AP/Expense warrants and authorize the Town Manager to sign on behalf of the Select Board. Mr. Pierce seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

22-63 Town Manager's Report

Vote to appoint Michele Karas, Treasurer/Collector as Parking Clerk/Public Hearing Officer.

Ms. Karas introduced herself to the Select Board.

Mr. Pierce moved that the Select Board appoint Michele Karas as the Parking Clerk / Hearing Officer as proposed in the memo dated March 2, 2022, by Michele Karas, Treasurer / Collector. Mr. Moonan seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: 2022.03.02 - Parking Clerk Appointment.

COVID-19 Update - Remote Meetings - Outdoor Dining.

Ms. Stanton said that the COVID-19 mask mandate was lifted last week. Case numbers continue to decline. Middlesex County is now in the low transmission area. With regard to masking at Town Meeting, one suggestion was to have satellite rooms for those who would prefer to be masked and more socially distant. The high school musical is requiring masks for audience members and performers for the Saturday matinee, and strongly recommending masks for all other shows. Ms. Fleischman is in support of having satellite rooms, as is Ms. Mitchell.

Mr. Moonan suggested that requiring masks for all attendees at Town Meeting would be the best solution for now. He noted that it is easier to move from a more restrictive environment to a less restrictive environment than vice versa.

Ms. Mitchell moved to require masks for all attendees at the March 28, 2022 Town Meeting. Mr. Moonan seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

22-64 Open Discussion and Liaison Reports

Ms. Mitchell reported that Planning Board and the Library will meet on March 8, and HFAC (Hansom Air Force Advisory Committee) meets on March 15.

Ms. Malone reported that registration has begun for spring and summer recreation programs. She attended a BARC (Bedford Arbor Resources

Committee) meeting where they talked about the Minuteman Bikeway project. The (MAHT) Municipal Affordable Housing Trust had a meeting with RHSO (Regional Housing Service Office), where RHSO presented the annual FY23 Action Plan. They also discussed the Small Grant Program.

Mr. Pierce also attended the MAHT meeting.

Ms. Fleischman had no updates since the last Select Board meeting

This was Mr. Moonan's last Select Board meeting. He thanked the citizens of Bedford who elected him to serve, as well as the members of the Select Board.

22-65 Executive Session to consider the purchase, exchange, lease or value of real property, and to discuss strategy with respect to collective bargaining or litigation.

Ms. Mitchell moved to enter into Executive Session for the purpose to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, not to return to regular session. Mr. Pierce seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Moonan aye; Mr. Pierce aye. The motion passed 5-0-0.

Meeting adjourned at 8:50 p.m.

Approved as Record Copy

Respectfully submitted by Eileen Blanchette