

**Town of Bedford Finance Committee**

**Remote Meeting - Zoom**

February 23, 2022

**Minutes**

Finance Committee Members in attendance: Stephen Carluccio (Chair), Elizabeth McClung, Paul Mortenson, David Powell, Stephen Steele, Karen Dunn, Ben Thomas, Erica Liu

Others in attendance: David Castellarin, (Finance Director), Emily Mitchell, Select Board

Chair Carluccio called the meeting to order at 6:32 pm.

Reads Remote Meeting Guidelines.

Calls the Roll of Committee Members in attendance.

Noted for the record that the meeting is being recorded by Bedford TV

**I. REGULAR BUSINESS**

**1. Public Comment**

None

**2. Review/Discussion FY2023 Proposed Budget**

**a. Review/Discuss Status of Select Board Over Guideline Request Sustainability Position**

Chair Carluccio notes that we had requested information concerning a job description for this position as well as where it would be located, who it would report to and information about receipt of grants. Also notes that we have now received this information. The information is in the Meeting materials.

Member Powell notes that at the last meeting, we approved the Select Board budget in the amount requested less \$75,000 for the Sustainability position. Suggests that he now move that we increase the Select Board budget by \$75,000 and approve the asked for budget in the amount of \$18,681,557.

Second by Member Steele

Chair Carluccio asks for any discussion by Members

Member Liu states that she sees this position as being a duplication of existing positions. Also believes the actual cost of this position could very likely up to \$150,000.

Member Mortenson asks Member Liu for a further explanation of her position.

Member Liu further explains her real cost analysis.

Member Mortenson asks Mr. Castellarin what the real cost of the position would be based on Member Liu's comments.

Mr. Castellarin states that he will look into it.

Member Thomas states that the questions he asked have been answered. At this point he will vote yes.

Member McClung states that she feels there is clear redundancy here and agrees with Member Liu's actual cost comments. Feels that this should only be done on a set initial term of years with a review at that time. Also notes that the Select Board has not yet voted this Article.

Chair Carluccio notes that the Select Board had asked that we vote the Article and then they will vote at their meeting tomorrow night.

Select Board Member Mitchell agrees that the Select Board has not yet voted on this Article but states that the Select Board has voted on its full budget twice which included this position.

Member Powell notes that this seems to be a Select Board initiative.

Ms. Mitchell agrees.

Roll call of Members in attendance

Vote: 6-1-0

Motion carries

### **3. Minutes**

Motion that Committee approve the Minutes of the November 18, 2021 meeting as presented by Member Powell

Second by Member Steele

Roll call of Members in attendance

Vote: 7-0-0

Motion carries

Motion that Committee approve the Minutes of the December 2, 2021 meeting as presented

Second by Member Steele

Member McClung notes there is a misplaced period on the 4<sup>th</sup> line of page 2

Roll call of Members in attendance

Vote: 7-0-0

Motion carries

Chair Carluccio briefly discusses the status of the assignments for write ups.

Chair Carluccio calls for a Motion to Adjourn.

Member Mortenson moves to adjourn

Second by Member Powell

Roll call of Members in attendance

Vote: 6-0-1

Motion carries.

**Time: 7:12 PM**

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John B. Connarton  
Recording Secretary

### **DOCUMENT LIST**

Agenda for February 23, 2022 Meeting

FY2023 – Select Board Budgets and All Budgets – Finance Department

FY23 – Budget Guideline Allocation 2-10-22

2022 Annual Town Meeting Warrant

Model FY23 – February 23, 2022

Summary Memorandum concerning Energy and Sustainability position

Job description with respect to Energy and Sustainability Manager

Draft Minutes for November 18, 2021

Draft Minutes for December 2, 2021