

**Volunteer Coordinating Committee Meeting Minutes**  
**Tuesday, March 22, 2022**  
**Zoom Meeting**

The meeting was called to order at 8:32 a.m. and a roll call vote was taken.

**Committee Members Present:** Jennifer Kelley, Joe Piantedosi, Kelly Korenak, Angel Pettitt, Patty Carluccio

**Also Present:** Charlie Ticotsky (Town Manager's Office), Emily Mitchell (Select Board liaison)

Review Past Meeting Minutes

The committee reviewed the minutes of February 2, 2022.

**Mr. Piantedosi moved to approve the minutes of February 2, 2022. Seconded by Mr. Pettitt. The Committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, abstain; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 4-0-1.**

Review new applications

The committee discussed the anticipated opening on the Zoning Board of Appeals, and that one prior applicant (Karl Winkler) has confirmed ongoing interest. The committee's consensus was to allow the anticipated resignation and subsequent vacancy to occur before recommending any candidates.

The committee reviewed the three applications received for Finance Committee.

Committee members noted that Anna Wong has not attended a Finance Committee meeting or a Town Meeting, both of which are requirements for appointment. Mr. Piantedosi, as liaison, offered to reach out to Ms. Wong to explain the requirements and encourage her to attend both meetings.

**Ms. Carluccio moved to table Ms. Wong's application until she has attended Town Meeting and Finance Committee meeting. Seconded by Ms. Korenak. The committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 5-0-0.**

The committee reviewed Maria Borino's application.

**Mr. Piantedosi moved to recommend that the Finance Committee Appointing Authority interview Ms. Borino. Seconded by Ms. Carluccio. The committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 5-0-0.**

The committee reviewed Abby Seibert's application.

**Ms. Carluccio moved to recommend that the Finance Committee Appointing Authority interview Ms. Seibert. Seconded by Mr. Pettitt. The committee was polled individually: Mr.**

**Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 5-0-0.**

The committee reviewed two applications for Historic Preservation Commission. Ms. Korenak noted that she recruited Stephanie Keep and recommended that she attend an HPC meeting.

**Ms. Korenak moved to recommend that the Select Board interview Ms. Keep. Seconded by Mr. Piantedosi. The committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 5-0-0.**

The committee reviewed Alethea Yates' application and noted that she was a former HPC member.

**Mr. Piantedosi moved to recommend that the Select Board interview Ms. Yates. Seconded by Mr. Pettitt. The committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt, aye; Ms. Kelley, aye. The motion passed 5-0-0.**

#### Review open positions: Vacancy Worksheet and update Volunteers Needed Flyer

The committee reviewed open positions and the most recent version of the flyer.

#### VCC Recruitment Plan Update

1. School organizations – completed recently
2. Town Committee list & descriptions on webpage - ongoing
3. Volunteers needed flyer – (item 3 above) – recently updated
4. Email to Town committees – will do this later in the Spring
5. Outreach to Town organizations – will do this later in the Spring
6. Video segments on Town committees – idea for sending flyer to Bedford TV to post prior to public meetings
7. Social media spotlights on Town committees – next one will be Conservation Commission
8. Sponsor a Town event - TBD
9. Annual/Special Town meeting – Approach Town Moderator to mention vacancies, or allow VCC member to speak. Flyer is included in hand-outs and pre-meeting slide show.
10. Distribute Volunteers needed flyer to local media outlets – Will re-send to Bedford Citizen after Town meeting

#### Open Discussion/Liaison Assignments

The committee discussed liaison assignments and updated them.

#### Next Meeting

The committee will meet again when more applications are received.

#### Adjourn

**Mr. Pettit moved to adjourn the meeting. Seconded by Ms. Korenak. The committee was polled individually: Mr. Piantedosi, aye; Ms. Korenak, aye; Ms. Carluccio, aye; Mr. Pettitt,**

**aye; Ms. Kelley, aye. The motion passed 5-0-0.**

The meeting adjourned at 9:33 a.m.