

Regular Session Minutes—Select Board Meeting
Remote Participation Meeting
April 11, 2022

PRESENT: Town Manager Sarah Stanton, Emily Mitchell, Chair; Clerk Bopha Malone, Shawn Hanegan, Edward Pierce, Margot Fleischman

ALSO, PRESENT: David Manugian, Director of the Department of Public Works; Emily Scerbo, Jenette Rebecchi, DPW; Michael Sprague, DPW; Kristin Dowdy, DPW; Brian DeVellis; Eileen Blanchette, Administrative Assistant, Town Manager’s Office; Jacinda Barbehenn, Mario Borino, Pamela Brown, Brown & Brown, PC; Dan Carroll, Kelly Horton, Jeremy Baldwin - Mangel DeStefano Architects; Robin Steele, Carey Sclafani, Emily Balcom, Craig Jackson, Melissa and Mike Indelicato, Dot Bergin, Katie Guerino, Sandra Hackman, Transportation Advisory Committee; Mike Rosenberg, Michael Rosenberg, Bedford 300 Exploratory Task Force; *Bedford T.V*, Ben Thomas, Finance Committee; Rick Rosen, Counsel on Aging; Tom Malone, Rajitha Purimetla, DPW; Jennifer Kennery, Julie Brill

Ms. Mitchell opened the meeting at 7:00 PM via remote participation conference call.

22-76 Public Comment

There was no public comment

22-80 Consent Agenda – this agenda item was taken out of order.

Regular Session Minutes - March 21, 2022, March 28, 2022
AP/Payroll Warrants
One Day Alcohol Licenses - Old Town Hall - April 15, 16

Mr. Pierce moved to approve the Consent Agenda. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: Chessman One Day License Application, 03212022 Select Board Minutes – Draft, 03282022 Select Board Minutes - Town Meeting, AP GL Distribution School ck date 03.24.22 DC Signed, AP GL Distribution School ck date 03.31.22 DC Signed, AP GL Distribution School ck date 04.07.22 DC Signed, AP GL Distribution Town ck date 03.24.22 DC Signed, AP GL Distribution Town ck date 03.31.22 DC Signed, AP GL Distribution Town ck date 04.07.22 DC Signed.

22-77- Public Hearing - Proposed Stormwater Regulations

Ms. Fleishman moved to open the Public Hearing for the Proposed Stormwater Regulations. Mr. Pierce seconded

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Mr. Manugian, Director of the Department of Public Works (DPW) said that this is a project that they have been working on for a while. He also said that these new Stormwater Management Regulations (under the General Bylaws of the Town of Bedford, Article 55: Stormwater Management) will help the Stormwater initiatives.

Emily Scerbo, P.E, Senior Project Manager from Tighe and Bond, joined the call. She gave a presentation on the EPA's Small MS4 (Municipal Separate Storm Sewer System). Bedford is one of over 250 Massachusetts cities and towns that fall under the MS4 permit. The permit has over 200 requirements that the Town needs to complete to stay in compliance with

the Environmental Protection Agency (EPA). She outlined Bedford's Stormwater Management program accomplishments, such as public education, construction site run-off control etc. Under the proposed stormwater regulations, the stormwater authority is the Select Board and the stormwater agency is the Department of Public Works.

Ms. Fleischman moved to close the Public Hearing. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Ms. Malone moved to adopt the Stormwater regulations. Mr. Hanegan seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: Bedford DPW Select Board Stormwater Regulations Presentation slides 2022-04-11 Bedford DPW_Select Board Stormwater Regulations Presentation slides 2022-04-11

22-78 Dept. of Public Works - Contracts North Road and Chelmsford Road Intersection Improvement -Tropeano and Green International

Mr. Manugian said that the intersection improvements are for safety and accessibility for bicycles and pedestrians. The DPW worked with the Bedford Arbor Resources Committee and home owners and contractors to determine if there are any trees that could be saved.

They were able to save two trees.

Mr. Hanegan asked how it work if there is a gap in time during the winter. Mr. Manugian said that it is the contractor's responsibility to make sure that the road is safe and well protected at all times

Mr. Pierce moved that the Town approve the Green International Affiliates Construction Services contract for the North Road and Chelmsford Road Improvement Project in the amount of \$166,950.70. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Mr. Pierce moved that the Town approve the J. Tropeano, Inc. contract for the North Road and Chelmsford Road Roadway Improvement Project in the amount of \$3,449,917.53 to include the Base Bid only. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: Construction Services Contracts Memo, Contract for Construction Services_3-31-22 -signed, Contract for Construction Services_3-31-22 -signed North Rd.-Chelmsford Rd. Select Board Meeting date 4-11-22

22-79 Proposed Local Initiative Project Proposal - Carlisle Road - Project Overview: Brian DeVellis, DeVellis Consulting Group

Ms. Stanton introduced the proposal, stating that this is an overview of the Local Initiative Project. She said that the goal is not to decide whether or

not to move forward with the project, but to provide an overview and to be able to ask field questions.

Mr. Brian DeVellis, DeVellis Consulting Group joined the meeting to present the Carlisle Road Bedford Local Initiative Process (LIPS). A housing study, funded through Community Preservation Act funds, and sponsored by the Town of Bedford's Board of Selectmen, was done through a variety of community engagement activities, with a total of 886 people participating. These included:

Focus Groups: 28 people over 12 sessions over two days, March 20 and 21

Community Meetings: 75 people over two sessions, May 21

On-line Survey: 783 responses over three-week period May 4, 2018 to May 25. After that study Mr. DeVellis outlined what Bedford needs with respect to LIPS, namely livability, inclusivity, and accessibility.

Ms. Malone asked what the total number of units will be for both parcels. Mr. DeVellis stated that the total is 153 homes. Ms. Malone asked if there has been an outreach effort to residents on those roads. Mr. DeVellis said there has been and only a few residents were interested in receiving further information.

Materials: Carlisle Road LIP to Select Board Apr 11 2022

22-81 Town Manager's Report

Ms. Stanton gave an update on outdoor dining. She reported that outdoor dining regulations were passed by the Massachusetts Legislature and the Governor through April 2023. Jeff King, Director of Housing and Economic Development, has reached out to local business informing them that outdoor dining has been extended to April 2023 and has sent them updated application materials. Businesses will apply through the Town Manager's Office where Ms. Stanton would approve the application and forward onto the Select Board for codification.

Materials: TM Report - 4.11.22

22-82 Open Discussion and Liaison Reports

Virtual Board and Committee Meeting Discussion

Ms. Mitchell said that she met with the Board of Health and they have not yet issued specific guidance regarding in-person meetings.

Ms. Michell read the Bedford Board of Health Advisory Regarding Face Coverings and Masks, February 28, 2022.

Ms. Fleischman asked about the ventilation in the conference rooms and is it adequate enough for hybrid meetings. Mr. Hanegan would like to get back to in-person meetings but also mentioned that there is an increase in cases in Middlesex county. Mr. Pierce said that he is looking forward to getting back to in-person meetings but would like to give a longer lead times to boards and committees. Ms. Malone agrees that going back to in-person would be ideal but also agreed with Mr. Pierce about lead times. Ms. Fleischman said that the Metropolitan Area Planning Council (MAPC) is offering a training program to help people run effective hybrid meetings. She also recommends that boards and committees start discussing going back to in-person/hybrid meetings. The Select Board is authorizing boards and committees to determine what form of meetings they would like to move forward with, in-person, hybrid or virtual. They will be given a date before which they cannot go in-person or hybrid.

Ms. Fleischman moved that the Select Board informs Boards and Committees that the option of returning to in-person or virtual or hybrid will be made available to them beginning on May 15th, and that should begin the conversation about what model they would like to follow and that training will be provided. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Board and Committee Liaison Assignments

Ms. Mitchell and Ms. Stanton will update the liaison assignment list and will confirm at the next Select Board meeting on April 25.

Open Discussion and Liaison Reports

Ms. Malone reported that she attended the Patriotic Holiday Committee. They discussed the upcoming Memorial Day events on May 30th. She also attended the Bedford Arbor Resources Committee (BARC) they discussed the North Road project and how some process could be improved. The Girl Scouts reached out to BARC to plant trees. met?? Health and human services have secured some grant money to be used for hosting community dinners, community presentations, such as suicide prevention etc. Bedford Embraces Diversity is working on “Faces of Bedford”. They are going to start with 25 families.

Mr. Pierce reported that the Boston Globe recognized the Bedford Citizen.

Ms. Fleischman reported that the Energy and Sustainability met. They will be having a composting event on the Library lawn on May 7th.

Mr. Hanegan reported that at the last Planning Board meeting he attended they discussed the two-family by law that is being looked at for the fall Town Meeting.

Ms. Mitchell reported that the Cultural Council is working on the Grantee Reception. The Hanscom Field Advisory Commission (HFAC) will meet next week. Ms. Mitchell said that Bedford Embraces Diversity would like the Town to mark Pride month in June.

Mr. Hanegan moved to adjourn. Ms. Malone seconded.

The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.

Materials: Select Board - Current Liaison Assignments.

General Correspondence:

Concord Comments MBTA Communities Draft Guidelines 3-29-22, Dept of the Air Force - Environmental Assessment, Letter Gay Pride Month.

Meeting adjourned at 9:12 p.m.

Approved as Record Copy

Respectfully submitted by Eileen Blanchette