



Bedford
MASSACHUSETTS

*Approved 5/22/2023
Barbara S. Purchia*

Bedford Cultural Council

Minutes of the Meeting held on April 19, 2023

Second Floor Conference Room, Town Hall

- Call to Order at 7:03 pm
 - a. Present: Barb Purchia, Angel Pettitt, Breena Daniell, Christine Wojnar, Erin Sandler-Rathe, Julie Turner
 - b. Absent: Bobbie Ennis, Dianne Gratton, Rebecca Hazelton, Susan Schwartz, Emily Mitchell (Select Board Liaison)
 - c. Guest: Michelle Puntillo
 - d. Introducing Michelle Puntillo, a prospective member. She will be interviewed by the Select Board on 4/24: Michelle is a 23-year resident and veteran of the ZBA, and school volunteer programs. She came to Massachusetts to study voice at the Boston Conservatory. Her professional background is in marketing communications and interior design; she is presently affiliated with Barrett Sotheby's real estate office in Bedford.
- Review and accept/reject minutes of meeting of March 7, 2023
 - a. Approval moved by Daniell, second by Purchia; voted unanimously by those who attended the March 7 meeting.
- Treasurer's Report
 - a. It is imperative to submit grant reimbursements towards the Town's \$6,000 contribution prior to June 30, 2023 before those funds evaporate.
- Old Business
 - a. Chris Wojnar and Rebecca Hazelton will term out on June 30, 2023
- New Business
 - a. Grant Modification request for the Brownie Troop 70426's painting badge
 - i. Modification with Sarah Scoville presenting the troop training instead of going offsite to Pinots Palette. Motion by Sandler-Rathe, seconded by Daniell; approved unanimously
 - b. BCC Logo (Sandler-Rathe)
 - i. The group would like to use "Logo 2," with font modifications Sandler-Rathe will sent out the logos with two treatments for next month.

- c. Community Input Survey Questions and Timing (Pettitt)
 - i. Reviewed and modified questions.
 - ii. Purchia will send Pettitt the FY23 award recipients sorted by discipline
 - iii. Pettitt will update the survey with the changes
 - iv. Angel will modify and try to submit to Survey Monkey in early May. Survey will run for 6 weeks.
 - v. Erin will write the PR for The Citizen.
- d. Review Revised FY24 Guidelines and Priorities
 - i. No changes to the Guidelines
 - ii. Consider requiring that applications include a specific date or quarter for an individual event if possible, instead of a range
 - iii. Review after Community Input Survey completed to determine if any other changes are needed based on the survey responses
 - iv. Send a note to previous grant recipients in August with the revised Guidelines
- e. Grant Recipient Reception – June 11 at the American Legions from 2 – 4. We have the room from 1 – 5 with an hour for set up and clean-up at each end. Start the presentations at 2:30. Keep them short!
 - i. Identify award recipient presenters
 - 1. Possibilities include Christie Magoon for World language celebration week; Brownie troop trip; Sarah Scoville for utility boxes; Bedford Desi; and Silver-Ebony-Ivory-or Kammerwerke recordings prior to the presentations
 - ii. Invitations to recipients and officials
 - 1. Send list of recipients to Dianne Grattan so she can send invitations
 - iii. Press/publicity
 - 1. Erin Sandler-Rathe has offered to do PR
 - iv. Projector/laptop, cables/cords, name tags, supplies
 - 1. Chris Wojnar may have a projector but needs to check lighting
 - v. Breena will send out form for food sign-up
- f. Cultural District Summer celebration
 - i. Bedford Common from 11 am to 3 pm on June 17
 - ii. BCC will share a booth with the Bedford Cultural District and we will need to help staff it
- g. Agenda items for next meeting
 - i. Review logo
 - ii. Consideration of committee size, currently 11 - reduce to 9?

- iii. Reception status
 - iv. Community Input Survey
- Next meeting
 - i. In person at Town Hall on Monday, May 22 7 pm
- Adjourn
 - i. Moved by Wojnar, seconded by Sandler-Rathe