

Approved 6/22/2022



Bedford

MASSACHUSETTS

Barbara S. Purchia

Bedford Cultural Council (BCC) Meeting Minutes Prepared by: Elaine Grace

Date: Tuesday, April 26, 2022

Start: The meeting was called to order at 6:01 pm by Barbara Purchia, Chair

Present:

Barbara Purchia – Chair, Rebecca Hazelton - Co-Chair, George Epple -Treasurer, Susan Schwartz – Clerk, Breena Daniell, Christine Wojnar, Elaine Grace – Acting Clerk, Erin Sandler-Rathe, Jane Franklin
Emily Mitchell, Select Board Liaison
Colleen Doyle, Assistant Town Manager

Absent:

Angel Pettitt
Bobbie Ennis

Guests:

None

Call to Order:

- Chair Purchia called the meeting to order at 6:01pm
- Chair Purchia explained the meeting was being held in compliance with the Governor's order during the pandemic and was being held via Zoom
- Zoom recorded the meeting

Review and accept/reject minutes of meeting of March 30, 2022:

- Breena moved to accept the minutes as amended; George seconded
- The Minutes were accepted by a roll call vote
- 7 – Ayes, 1- Abstain (not present at meeting); 7:0
- **Barb** to sign accepted minutes and submit the signed minutes to the Town Clerk

Treasurer's Report:

- There have been no changes to the treasurer's report from last month
- Expect to meet \$4,600 cap by June 30th deadline
- Have not received BHS reimbursements

Old Business:

- Community Input Survey
 - Angel created the survey based on the previously approved questions (splitting one question into two for ease of use)
 - **Barb** will ask **Angel** to make the survey live and send the link to **Erin** for PR
 - The survey will be run for 3 weeks
- Statistics from the FY22 grant cycle
 - Statistics were gathered for project discipline, applicant type, programs for children and which of those were for in or out of school, programs by date by quarter, project location

- **Barb** to send the spreadsheet to Erin
- Discussed how to use the data to promote the programs and raise the profile of the BCC; such as the Superintendent's reports, COA newsletter, The Bedford Citizen
- **Erin** will write an article based on the data
- Need to make an internal to BCC calendar of grantee events so we can help promote and communicate programs
- **Virtual Reception Update**
 - Barb emailed all recipients about sending info about their programs
 - Have only received info from Bedford Arts and Crafts Society (BACS) for their workshops and demos
 - **Emily** will compile and share pictures from the Bedford High School plays
 - **George** will submit video clips at the end of May for Kammerwerke
 - **Rebecca and Erin** will look into obtaining information on programs and posting on Facebook
 - **Susan** will send The Bedford Citizen article on the BACS Service Project to Erin and Rebecca

New Business:

- **Virtual vs In Person Meetings**
 - Emily presented 3 options: Virtual, Hybrid, and In Person
 - Virtual meetings can continue until July 15 and may be extended after that
 - George moved that the BCC continue meeting virtually via Zoom, Breena seconded
 - 9 – Ayes; 9:0

Next Meeting:

- Next meeting to be held on Wednesday, June 8, 2022 at 6pm via Zoom
- Agenda items for next meeting include:
 - Community Input Survey results
 - Grant recipient update

Adjourn:

- Erin moved to adjourn the meeting; Jane seconded
- 9 – Ayes; 9:0
- The meeting was adjourned at 6:56 pm