

**Town of Bedford, MA**  
**Finance Committee Appointing Authority**  
June 8, 2023  
Select Board Meeting Room – Bedford Town Hall

The Finance Committee Appointing Authority (FCAA) was called to order at 7:02pm. A roll call vote was taken. **Members present: Ben Thomas, Bopha Malone, and Mark Siegenthaler.**

The first order of business was the reorganization of the FCAA. **Mr. Thomas moved to elect Mr. Siegenthaler as Chair. It was seconded by Ms. Malone. Members were polled individually: Mr. Thomas, aye; Ms. Malone, aye; Mr. Siegenthaler, aye. The motion passed 3-0-0**

The members reviewed the FCAA's October 25, 2022, Meetings Minutes, and Mr. Thomas moved to approve the minutes. It was seconded by Ms. Malone. **The motion passed 3-0-0.**

The members discussed the reappointment process and next steps. The members discussed the Finance Committee Reappointment Form, and they came to a consensus that they would like to use the same form. Mr. Siegenthaler will communicate to Mr. Ticotsky, Special Assistant to the Town Manager to send the form to the two members that are up for reappointment this year to ask them to fill out the questionnaire and return it to the Town Manager's office in two weeks.

Next, the committee talked about new appointment, interview questions, and scheduling the interview with candidates. There is 1 vacancy and 4 candidates applied for the position. Residents can still apply. The committee agreed to interview candidates for the vacant position on June 14<sup>th</sup> and June 20<sup>th</sup> at 7:00pm. If those dates don't work, we will add whatever it takes to get the task done. Mr. Siegenthaler will ask Mr. Ticotsky to schedule the interviews with candidates. They also agreed that although candidates can choose to be in the same room, they will interview each candidate one at a time instead of as a group.

Mr. Siegenthaler shared some questions asked by past FCAA members to candidates, and the committee agreed that they each will prepare 2-3 interviewing questions for June 14<sup>th</sup> and June 20<sup>th</sup> interviews.

The committee also discussed if they would like to interview the members that are up for reappointment. They agreed to wait and see their reappointment applications before making this decision.

Mr. Thomas moved to adjourn the meeting. Ms. Malone seconded. **The motion passed 3-0-0** and the meeting was adjourned at 7:25pm.

Submitted By: Bopha Malone