

**Regular Session Minutes—Select Board Meeting**  
**Remote Participation Meeting**  
**June 13<sup>th</sup>, 2022**

PRESENT: Town Manager Sarah Stanton, Chair Emily Mitchell, Clerk Bopha Malone, Shawn Hanegan, Edward Pierce, Margot Fleischman

ALSO, PRESENT: Taissir Alani, Director of Facilities; David Grunes, Fire Chief; Steve Carluccio, Finance Committee; David Manugian, Director of Public Works; Mike Rosenberg, *the Bedford Citizen*; Ben Thomas, Finance Committee; Rick Rosen, Council on Aging; Eileen Blanchette, Administrative Assistant, Town Manager's Office; Charlie Ticotsky, Special Assistant to the Town Manager; Julie Turner, *The Bedford Citizen*; Mike Rosenberg, *The Bedford Citizen*; Mark Bailey, Bicycle Advisory Committee; Robin Steele, Community Preservation Committee; Jennifer Boles, ad hoc Hartwell Road Committee; David Goldbaum, Don Corey, Historic Preservation Commission; Chris Boles, Susan Schwartz, Youth & Family Services; Molly Haskell, Arbor Resources Committee; Jim Shea, ad hoc Depot Park Advisory Committee; Kelly Korenak, Volunteer Coordinating Committee; Jacqueline Edwards, Arbor Resources Committee; Salvatore Canciello, Historic District Commission; Barbara Feldman.

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Ms. Mitchell opened the meeting at 7:00 PM via remote participation conference call.

**The Select Board members were asked to announce that they were present: Ms. Mitchell present; Ms. Fleischman present; Ms. Malone present; Mr. Hanegan present; Mr. Pierce present.**

**22-121 Public Comment**

Robin Steele commented on the perceived division among residents, and asked that the Select Board be aware of some sentiments posted on social media.

**22-122 Department of Public Works and Facilities Contracts:**

Vehicles and Equipment - Liberty Chevrolet

Ms. Stanton gave an overview of the requests for the vehicle replacements by the Department of Public Works. The vehicle replacements were all approved of at the March 29, 2022 Town Meeting. The following vehicles are recommended for purchase:

- Two (2) 4 x 4 Utility Body Trucks with Liftgates and Plows
- One (1) 4 x 4 Double Cab Pickup Truck with Plow
- One (1) 4 x 4 Utility Body Truck with Plow
- One (1) 4 x 4 Utility Body Truck with Liftgate and Plow

Due to production delays, lack of available vehicles along with the national chip shortage and the rise in cost of steel all vehicles have come in over the appropriated funding amounts. Ms. Stanton said the Town can absorb the addition cost.

**Ms. Malone moved that the Town approve the purchase of the above vehicles from Liberty Chevrolet, Inc., 90 Bay State Road, Wakefield, MA 01880, in the amount of \$369,703.00, with estimated delivery dates between December 2022 and February 2023. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Municipal Street Light Maintenance - W.H. Hughes, Inc.

The following companies submitted a bid.

W.H. Hughes, Inc – bid accepted.

Pine Ridge Technologies.

Dagle Electrical Construction.

Coviello Electric.

The project will be funded from the FY23 operating budget - Streetlight Maintenance approved at the Annual Town Meeting.

Ms. Fleischman asked Taissir Alani, Director of Facilities, about the ongoing effort for the dimming of streets lights in Town. Mr. Alani said that in addition to the street lights that are already dimmed, Facilities can move ahead with dimming the street lights town wide. Currently the lights are dimmed 50% but there is an opportunity to increase that to 75%.

**Mr. Hanegan moved that the Town approve W.H. Hughes, Inc. contract for the Maintenance of Municipal Street Lights in the amount of \$5,100.00 to include General Operations and the Annual Survey. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Water Main Replacement - N. Granese and Sons

**Mr. Pierce moved that the Town approve N. Granese & Sons, Inc. contract for the 2022 Water Main Cleaning and Lining Project in the amount of \$707,350.15. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Feasibility Study- 108 Carlisle Road - Weston and Sampson

Ms. Stanton stated that the Feasibility Study has been a part of a six-year plan to help determine the best use of 108 Carlisle Rd. She also noted that this is phase one of the study.

The Town's Request for Qualifications (RFQ) posting to select an engineering firm to perform the feasibility study at 108 Carlisle Rd site, the Facilities/DPW review and selection team has selected Weston & Sampson Engineers for this phase. For this phase several tasks are to be performed including:

- Site Assessment
- Salt & Sand Storage Structure Assessment
- Recycling Station Center Assessment
- Vehicle / Equipment Storage Structure Assessment
- Solar Capacity Assessment

**Mr. Hanegan moved that the Select Board approve the contract for the feasibility study at the 108 Carlisle Rd site with Weston & Sampson Engineers of Reading, MA in the amount of Fifty Thousand Dollars (\$50,000) from the funding approved by Annual Town Meeting. Furthermore, he moved that the Select Board authorize Town Manager Sarah Stanton to sign the contract on behalf of the Select Board. Seconded by Mr. Pierce.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

*Materials: Motion to approve vehicles FY 23, Maintenance of Municipal Street Light System Select Board agenda June 13, 2022, 2022 Water Main Cleaning & Lining Select Board agenda 6-13-22, W-S-Engineers-Contract-June 08-2022*

## **22-123 Boards and Committees**

### *Reappointments:*

- Constable (Joseph Topol)
- Depot Park Advisory Committee (Steven Hagan, James Shea, and Joseph Piantedosi)
- Arbor Resources Committee (Deb Edinger, Barbara Tornheim, Daniel Smythe, Jr., Molly Haskell, Jacqueline Edwards, and Daniel Churella)
- Bedford 300 Exploratory Task Force (Peter Ricci, Michael Rosenberg, Julie McCay Turner, Cheryl Milroy, Roberta Ennis, and Christine Anderson)
- Bedford Housing Partnership (Margaret Siciliano)
- Bicycle Advisory Committee (Samantha Baron and Mark Bailey)
- Community Preservation Committee (Steven Hagan)
- Conservation Commission (Frank Richichi and Lori Eggert)
- Council on Aging Board (Roberta Ennis)
- Cultural Council (Roberta Ennis and Susan Schwartz)
- Energy and Sustainability Committee (Daniel Bostwick)
- Historic District Commission (Alan Long and Salvatore Canciello)
- Historic Preservation Commission (Donald Corey)
- Municipal Affordable Housing Trust (Alice Sun, Kylie Butler, and Christina Wilgren)
- Youth and Family Services Committee (Susan Schwartz)

**Ms. Mitchell moved that the Select Board reappoint Joseph Topol as the Constable for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board.**

**Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Mr. Hanegan moved that the Select Board reappoint Steven Hagan, James Shea, Joseph Piantedosi to the Depot Park Advisory Committee for a term ending June 30, 2023 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Malone moved that the Select Board reappoint Deb Edinger to the Arbor Resources Committee for a term ending June 30, 2024, Barbara Tornheim for a term ending June 30, 2025, Daniel Smythe, Jr. for a term ending June 30, 2023, Molly Haskell for a term ending June 30, 2023, and Daniel Churella for a term ending June 30, 2024 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Malone moved that the Select Board reappoint Michael Rosenberg, Peter Ricci, Cheryl Milroy, Julie McCay Turner, Roberta Ennis, Christine Anderson to the Bedford 300 Exploratory Task Force for terms ending June 30, 2023 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Mr. Hanegan moved that the Select Board reappoint Margaret Siciliano to the Bedford Housing Partnership for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Mr. Pierce moved that the Select Board reappoint *Samantha Baron* and *Mark Bailey* to the Bicycle Advisory Committee for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Malone seconded.**

**Moved that the Select Board reappoint Steven Hagan to the Community Preservation Committee for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. *This will be voted on at the 6/27/2022 Select Board Meeting.***

**Mr. Pierce moved that the Select Board reappoint Frank Richichi and Lori Eggert to the Conservation Commission for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Malone moved that the Select Board reappoint Roberta Ennis to the Council on Aging Board for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Mitchell moved that the Select Board reappoint Roberta Ennis and Susan Schwartz to the Cultural Council for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Malone seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Fleischman moved that the Select Board reappoint *Daniel Bostwick* to the Energy and Sustainability Committee for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Ms. Fleischman moved that the Select Board reappoint *Alan Long* and *Salvatore Canciello* to the Historic District Commission for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Mr. Pierce seconded.**



**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Mr. Pierce moved that the Select Board reappoint Donald Corey to the Historic Preservation Commission for a term ending June 30, 2025 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Fleischman seconded.**

**\*Moved that the Select Board reappoint Christina Wilgren to the Municipal Affordable Housing Trust for a term ending June 30, 2024 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board.**

**\*Moved that the Select Board reappoint Alice Sun to the Municipal Affordable Housing Trust for a term ending June 30, 2024 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board.**

**\*A decision will be made by Housing Partnership Committee to decide whom they would like to put forth for the vacancy.**

**Mr. Hanegan moved that the Select Board reappoint Kylie Butler to the Municipal Affordable Housing Trust for a term ending June 30, 2024 and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Fleischman seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Mr. Pierce moved that the Select Board reappoint Susan Schwartz to the Youth and Family Services Committee for a term ending June 30, 2025**

**and authorize the Town Manager to sign the reappointment letter on behalf of the Select Board. Ms. Malone Seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Appointments:

**Ms. Fleischman moved that the Select Board appoint David Goldbaum to the Community Preservation Committee as the Historic Preservation Commission member for a term ending June 30, 2025, and authorize the Town Manager to sign the appointment letter on behalf of the Select Board. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Proposed Dissolution of the ad hoc Hartwell Road Committee

The ad hoc Hartwell Road Committee has fulfilled its charge by submitting a final report earlier this fiscal year. If the vote is to dissolve, staff will ensure that the committee's final report is accessible on the Town website, and will prepare letters of appreciation to committee members to thank them for their service.

**Mr. Hanegan moved that the Select Board dissolve the ad hoc Hartwell Road Committee. Ms. Malone seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

*Materials: Committee Reappointments Memo for 6.13.22 SB meeting.*

## **22-124 Consent Agenda**

AP/Payroll Warrants

Regular Session Minutes - May 23, 2022, June 2, 2022

Regional Housing Services Office - FY23 Intermunicipal Agreement

**Mr. Hanegan moved that the Select Board approve the Consent Agenda and authorize to Town Manager to sign on behalf of the Select Board. Ms. Malone seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

## **22-125 Town Manager's Report**

FY22 Select Board/Town Manager - Goals Update

Ms. Stanton provided a Goals update to the Board. With regard to the Diversity, Equity, and Inclusion (DEI) and the development and implementation of Bedford's Racial Equity Municipal Action Plan (REMAP) she said that the Town has completed the Racial Equity Municipal Action Plan, with the goal of presenting to the Select Board and School Committee in June/July.

Ms. Stanton said that with the exception of Long-term plans for the Family Camp site, a large majority of the goals have been accomplished.

Ms. Stanton gave the Board an overview on the progress that is being made on the new Town website. Improvements are being made to the external facing part of the website, as well as to the backend. Ms. Stanton said that there may be some beta testing that would involve residents who would be able to provide feedback on usability.

Ms. Mitchell asked that the Board consider what is currently on the Goals list and if they would like to make any amendments.

Ms. Stanton reported that advertisement will begin to hire a new Police Chief. The Town has hired Public Safety Consultants to manage the Assessment Center.

She also said that she is working with Health and Human Services, the School Department and the Healthy Bedford coordinator. The Town will be running a modified summer meals program, for those residents is need. Ms. Fleischman said that the Library is also involved in this effort.

### **22-126 Open Discussion and Liaison Reports**

Discussion of temporary suspension and/or removal of appointed committee members due to litigation against the Town.

Ms. Mitchell asked the Board if they would prefer to continue to meet virtually or in person.

**Ms. Malone moved that the Select Board meet in person, utilizing hybrid technology, beginning on June 27, 2022. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

Ms. Mitchell said that the Select Board had discussed of temporary suspension and/or removal of appointed committee members due to litigation against the Town. She reported that on the advice of Town Consul there will be no discussion until the Executive Session later on in the evening.

Mr. Hanegan reported that he attended the Depot Park meeting. They are focusing on the Depot building and the decking. At the VCC (Volunteer Coordination Committee). They are in the process of vetting candidates. He asked if there will be a requirement that those individuals who wish to

serve on the Taxation Aid Committee be required to have attended Town Meetings. Ms. Fleishman suggested that the VCC not deny anyone who would like to be on the Committee solely based on the fact that they have not attended Town meeting.

Ms. Fleischman reported that the Energy and Sustainability met. They have set their goals for the year.

Ms. Malone reported that the Violence Prevention Coalition met. They are looking to do two presentations in the fall. They discussed the gun buy-back program and the availability of Social Workers for individuals in need of support.

Mr. Pierce reported that the Historic Preservation Committee (HPC) met. They have a demolition delay application for 9 Beacon Street. They voted to let it go through. The Planning Board met regarding 36 Crosby Drive. They have a special permit to build a multi-level parking lot.

Ms. Mitchell reported that the Historic District Commission met and are continuing the discussion on the Police Station renovations. There were other requests that were discussed as well. The VCC are discussing four new candidates.

**Mr. Hanegan moved to enter into Executive session for purposes of discussing strategy related to land acquisition of 139 The Great Road and strategy related to litigation captioned, "Carol C. Amick, William S. Moonan, Gayle Porter Lewis, Sandra Blake, Michael J. Healey, Malinda Renee Healey, Michelle A. Healey, Linda Healey, Barbara P. Hitchcock, Jon L. O'Connor, Jan Van Steenwijk, Philip Terry Gleason, Laurie Gleason, and Daniel P. Carroll v. the Town of Bedford." And not to return to open session. Mr. Pierce seconded.**

**The Select Board was polled individually: Ms. Fleischman aye; Ms. Mitchell aye; Ms. Malone aye; Mr. Hanegan aye; Mr. Pierce aye. The motion passed 5-0-0.**

**Meeting adjourned at 8:25 pm**

**Approved as Record Copy**

**Respectfully submitted by Eileen Blanchette**