



Town of Bedford Building Committee Minutes

Monday, August 21, 2023 – 6:00PM

Meeting location – Bedford Town Hall Reed Room, 10 Mudge Way, Bedford, MA 01730.

Attendance	
Participating Members	Jeff Cohen, Emily Mitchell, Angelo Colasante, Nina Tate, Colleen Doyle, Jeffrey Dearing, Mark Sullivan, Mark Daly, Paul Sheehan
PMA Consultants	Brian DeFilippis, Karina Pena
Kaestle Boos Associates, Inc	Sean Schmigle
Other Attendees	Jack Barounis, Mike Rosenberg, Amy Fidalgo, Migen Stroni

Mr. Cohen opened the meeting at 6:00PM.

The meeting began with asking for any public comments; no comments were offered.

The meeting continued with approval of the minutes for the meeting held on July 17, 2023. Mr. Cohen proposed edits, and the committee approved the minutes as amended, 12-0 (Moved by Mr. Daly and seconded by Mr. Dearing).

Bedford Day booth:

The committee discussed staffing for the Bedford Day booth and the visuals that will be presented at the booth. Staffing for the booth will be decided on closer to the event. Visuals will show what facilities modern fire stations have. A large-scale floor plan could be helpful in showing what is proposed and identifying what the current fire station is lacking. Can potentially share findings from the HDC meeting on presentation boards. Presentation boards will be used to explain the timeline of the project, what the current fire station looks like and lacks, and what a modern fire station looks like. The role each committee has in the project can also be presented. Educate the public on how the addition of new facilities in a new fire station would benefit the health and safety of the fire fighters. The town and KBA will work together to make the presentation boards. Drafts of presentation boards will be distributed through the OPM and town manager's office the week of the 11th for comment before the next committee meeting on September 18th. Designs will not be shown until the committee is comfortable with the design. It is important to show progress is being made. Material presented at the committee meeting will be posted on the website.



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The next HDC meeting is September 6th and Bedford Day is September 23rd. KBA will provide a massing and street view for HDC and any drawings they have at the time.

Design updates:

KBA presented two separate design options to the committee. The committee reviewed the two options and discussed the pros and cons of each. Option 1 has vehicles exiting and entering the apparatus bay from the rear of the building, allowing for green space up front near Great Road, but increases response time and poses the risk of public vehicles and pedestrians being in the way of responding vehicles. Option 2 has vehicles exiting and entering the apparatus bay in front of the building onto Great Road. This option is preferred by the fire department, with the option decreasing response time, improving safety, and reducing the risk of the public being in the way of a responding vehicle. However, option 2 will be more difficult to sell to the HDC because it does not address some of the aesthetics discussed during the June HDC meeting. KBA will present both options to the HDC and share the results of that meeting with the rest of the committee.

Engineer has drafted a work order for the relocation of the poles. DPW will be submitting it to Eversource to start their engineering. Scope of work is being finalized, with both intersections being captured in the scope.

Meetings forthcoming:

- Building Committee Meetings (6PM):
 - September 18, 2023
 - October 16, 2023
 - November 20, 2023
- HDC Meetings:
 - September 6, 2023

Lieutenant Daly moved that the committee adjourns. Ms. Doyle seconds the motion. The motion was approved 12-0-0. The meeting was adjourned at 7:30PM.