



Bedford

MASSACHUSETTS

Capital Expenditure Committee

Meeting Minutes

7:00 PM EST

September 27, 2023

via Zoom

Members in attendance:

Tony Battaglia
Mary Ellen Carter
Karen Dunn
Audrey Gould
David McClung
Emily Mitchell
Brad Morrison

Members not in attendance:

n/a

Also Present: Amy Fidalgo, Assistant Town Manager

Vice Chair David McClung opened the meeting at 7:03pm and read the following statement: “Pursuant to Chapter 22 of the Acts of 2022, which temporarily suspends certain provisions of the Open Meeting Law, this meeting of the Capital Expenditure Committee is being conducted via remote participation. Persons who would like to listen or view this meeting while in progress may do so by Zoom or by phone. This meeting is being recorded by the Town of Bedford. All votes taken by this body shall be by roll call vote.”

Vice Chair, David McClung, asked the CapEx members to announce they are present: Tony Battaglia, present; Mary Ellen Carter, present; Karen Dunn, present; Audrey Gould, present; Dave McClung, present; Emily Mitchell, present; Brad Morrison, present.

1. Nomination and Election of Chair and Vice Chair

Mary Ellen Carter nominated David McClung as Chair, Tony Battaglia seconded. The motion passed 6,0,1

Tony Battaglia nominated Mary Ellen Carter as Vice Chair, David McClung seconded. The motion passed 6,0,1

Mary Ellen Carter nominated Audrey Gould as Clerk, David McClung seconded. The motion passed 6,0,1.

2. Overview of FY25-30 Capital Plan

Amy Fidalgo led the committee through a high-level summary of the Capital Funding FY25-30 plan and Select Board FY23 goals, noting that in the absence of a Town Manager the Select Board rolled over FY23 goals to FY24. Amy Fidalgo highlighted some of the larger and/or newer items in the Plan, including the Middlesex Turnpike MWRA Bedford Burlington Connection, Sabourin Turf Field Replacement, Stormwater/ Culvert/ Drainage Repairs, Water Main Improvement Program, All Schools- Comprehensive Security Equipment and Safety Plan, and 2007 Pierce Fire Engine Replacement. Amy Fidalgo also noted the line item for the New Fire Station Construction- Design Phase is placed at the end of the Plan rather than with other Fire Department items, since the cost is still TBD. Amy Fidalgo stated that the New Fire Station project will not be discussed with the other Fire Department items at the 10/11/23 CapEx meeting, rather it will be covered in a future meeting with CapEx, FinCom and the Select Board.

Amy Fidalgo pointed out that items 107-127 receive funding from alternate sources, the DPW Operating Budget and Community Preservation Act Funding. Mary Ellen Carter asked for clarification on how these items will be presented at Town Meeting and Amy Fidalgo explained that they will be in a separate Community Preservation warrant article. Karen Dunn noted that all capital projects should be explored without regard for funding source. Mary Ellen Carter and Tony Battaglia questioned the timing of the Community Preservation Committee meetings relative to the CapEx Ratings Discussion. Amy Fidalgo said the chairs of CapEx and CPC can attempt to coordinate schedules so that CapEx will have complete CPC information prior to Ratings Discussion. Emily Mitchell requested clarification on whether CPC projects are included in the overall debt percentage reported by the Finance Director and Amy Fidalgo responded that they are. David McClung asked why the Sabourin Field Track Rehabilitation is on the CPA list and the Sabourin Turf Replacement is not and Amy Fidalgo explained that turf is ineligible for CPA funding.

3. Liaison Assignments

Amy Fidalgo suggested members may set up tours of any town facilities. The committee agreed that a liaison is not needed this year for the IT CapEx budget. Brad Morrison volunteered to be the liaison for the Schools. Audrey Gould and Mary Ellen Carter volunteered to be the liaisons for the Fire Department and Police Department. Mary Ellen Carter and David McClung volunteered to be the liaisons for DPW. Tony Battaglia and David McClung volunteered to be the liaisons for Facilities. Brad Morrison would like to attend the Fire and Police Department meeting(s) if he is available. Amy Fidalgo will send introductory emails to liaisons and department heads.

4. Review of upcoming meeting schedule and presentation

The committee discussed meeting virtually versus in person and decided to continue to meet virtually, though there are merits to holding the ratings discussion meeting in person. The committee will vote at the 11/8/23 meeting whether the 11/15/23 Rating Discussion Meeting should take place in person.

5. Adjournment

Adjournment- At 7:57pm, David McClung moved to adjourn. Mary Ellen Carter seconded.

Tony Battaglia	- aye
Mary Ellen Carter	-aye
Karen Dunn	- aye
Audrey Gould	- aye
David McClung	- aye
Emily Mitchell	- aye
Brad Morrison	- aye

The motion passed unanimously.

Respectfully Submitted by: Audrey Gould, Clerk

Documents and Exhibits Used During this Meeting:

Capital Funding FY25-30

Select Board/ Town Manager Goals FY23