

2023-2024
BEDFORD RECREATION KIDS' CLUB
➤ AUTHORIZATION FOR PICK-UP OF CHILD ◀

Please fill out this form completely. This information is required by the Massachusetts Department of Early Education and Care.

I hereby inform Kids' Club that the person(s) listed below are authorized to pick up my child named below, and I instruct Kids' Club to release my child into the care of such authorized person(s) when they come to Kids' Club.

Child's Name: _____ Grade: _____
(Please Print Clearly)

AUTHORIZED PERSONS FOR PICK-UP OF MY CHILD:

Name	Phone #	Relationship to Child	Residential Address

I understand that:

- Parents/guardians must inform Kids' Club of the name of the person(s) picking up their child on any day when they themselves are not.
- The Authorized Pick-Up Person(s) must come in to Kids' Club at the main entrance, present their photo ID to Kids' Club staff, then sign out the child/children at the Kids' Club main reception desk before leaving.
- The Authorized Pick-Up Person is not permitted to pick up a child directly from the bus and leave.
- This authorization shall remain effective for the remainder of the school year unless otherwise indicated by the parents/guardians.

Authorized by: _____
(Parent/Guardian Signature)

Date: _____

For Administration/Staff Use only:

_____ *Procure* _____ *File*