



TOWN OF BEDFORD

10 Mudge Way, Bedford, MA 01730

www.bedfordma.gov

INSTRUCTIONS/FORMS FOR SUBMISSION OF PETITIONERS' ARTICLES FOR TOWN MEETING WARRANT

The attached forms are the proper formats for submitting a petitioners' article for insertion into an annual town meeting or a special town meeting warrant.

Petitions need to be submitted by the warrant's publicized closing date.

Under Massachusetts General Laws Chapter 39, Section 10:

- Ten (10) registered voters of the town may submit a petition article for inclusion in the Annual Town Meeting warrant
- One hundred (100) registered voters of the town may submit a petition article for inclusion in a Special Town Meeting warrant*

*Proponents of petition articles are encouraged to secure more signatures than necessary in the event the signatures are disqualified for any reason. Anyone signing the petition must be a registered voter in the Town of Bedford and each signature must be written clearly for certification and signed (not printed). The address must be the number and street address.

The article will appear on the town meeting warrant exactly as submitted, including spelling and punctuation.

Petitioners are encouraged to reach out to the Petitioners' Advisory Committee for assistance.

The petitioned article will be subject to review by appropriate town boards, commissions, town counsel and the Select Board.

The lead petitioner of each petitioned article will be notified of any hearing or deliberation date. The lead petitioner is responsible for moving the article at Town Meeting.

The petition page may be copied as needed.



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SUBMISSION OF A PETITION TO PLACE AN ARTICLE ON SPECIAL TOWN MEETING

Requires the signatures of 100 (One Hundred) voters registered in the Town of Bedford

Petitions must be submitted by the stated closing date for warrant articles: _____

The article being submitted should be typed on the petition. The article should be **READ AND THEN SIGNED BY THE VOTERS.**

THIS PETITION FORM IS THE ONLY FORM TO BE USED AND SHALL NOT BE ALTERED OR DEFACED IN ANY MANNER OR WILL BE REFUSED.

The person circulating and turning in the petition will be the person called on to speak to the article unless specified otherwise.

Petitions should be submitted to the TOWN CLERK'S OFFICE AND WILL BE CERTIFIED AND THEN SUBMITTED TO THE SELECT BOARD.

PERSON SUBMITTING THE PETITION: _____

Email address: _____ Phone Number: _____

Best time to be reached _____

Street Address: _____

Received by the Town Clerk: _____ Submitted to the Registrars _____

For use by Registrars

Certification of voters by registrars

Stamp:

Number of Voters _____

Accepted: _____

Rejected: _____

Date: _____

BOARD OF REGISTRARS SIGNATURES: _____

Submission of a Petition - Special Town Meeting

We, the undersigned registered voters of the Town of Bedford, having read the article listed below, do hereby petition the Select Board, requesting that they place the following ARTICLE on the warrant for the next Town Meeting

ATTENTION VOTERS: Before signing, read signer information and Article text above.

INSTRUCTIONS TO SIGNERS: For your signature to be certified, you must be a registered voter in the Town named above.
SPOUSES MAY NOT SIGN FOR ONE ANOTHER. Signatures are verified through VRIS.

Check	Printed Name (Substantially as registered)	Signature (To be made in person, see instructions)	Residential Address (Street, number & apt. number)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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22			

ATTENTION VOTERS: Before signing, read signer information and Article text on other side.

Check	Printed Name (Substantially as registered)	Signature (To be made in person, see instructions)	Residential Address (Street, number & apt. number)
23			
24			
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29			
30			
31			
32			
33			
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INSTRUCTIONS TO REGISTRARS:

- You must time stamp or write in date and time these papers are received.
- Check thus √ against the name of each qualified voter to be certified.
- For names not certified, use the code at the right.
- Draw a line through any blank spaces not containing signatures.
- Each sheet must be certified by at least three registrars.
A facsimile stamp is acceptable.

N = No such registered voter at that address.
S = Unable to identify signature or address as that of voter because of form of signature or address.
T = Already signed this petition.