

Volunteer Coordinating Committee Meeting Minutes
Town Hall – Second Floor Conference Room
Tuesday, September 17, 2019 – 9:00am

Present: Chair Joseph Piantedosi, Angelo Colao, Patty Carluccio, and Jennifer Kelley

Call to Order

Chair Joseph Piantedosi called the meeting to order at 9:08 am.

Review Past Meeting Minutes

Mr. Colao moved to approve the meeting minutes of August 27, 2019 as presented. Ms. Kelley seconded the motion.

The motion passed 4-0-0

Review vacancy worksheet and applications since last meeting

Ad hoc Bedford 300 Exploratory Task Force:

Bobbie Ennis and Christine Anderson are still both scheduled to be interviewed in September.

Bedford Housing Partnership

Colleen Doyle is checking on the status of Keith McDonald as to whether or not he has been interviewed by the Selectmen. No update yet. 2 Vacancies on this committee.

Conservation Commission

Mr. Piantedosi has reached out to Steve Wightman to let him know that there are currently no openings on Conservation Commission and that the VCC will hold on to his application should an opening arise. Mr. Piantedosi has not yet heard back from Mr. Wightman.

Cultural Council

Mr. Piantedosi spoke by phone with Barbara Purchia regarding growing the Cultural Council committee to 11 members. The Selectmen will interview Susan Schwartz on September 21.

Historic Preservation Committee

Ms. Carluccio moved to approve David Goldbaum to be interviewed by the Selectmen for the Historic Preservation Committee. Ms. Kelley seconded the motion.

The motion passed 4-0-0.

Patriotic Holiday Committee

There is one opening. Jerry Hartman did not wish to be appointed.

Petitioners Advisory

Mr. Piantedosi will send Cathy Cordes an email to see if there are still two openings or if two people have been appointed.

VCC Working Documents discussion

Mr. Piantedosi will continue to work with Colleen Doyle to update the VCC working documents to ensure they are accurate.

Questionnaire for Volunteers Form Discussion

Mr. Piantedosi will work with Colleen Doyle to be sure that the forms and website are updated to reflect the approved change of the name of the Questionnaire for Volunteers form to the "Town of Bedford Application for Volunteers."

Bedford Needs You Flyer Discussion

Emily Mitchell will send this flyer to the parent organizations/committees on September 23.

Volunteers Needed Flyer

Ms. Carluccio will send Mr. Piantedosi a list with all of the email address for all committee members. Mr. Piantedosi will forward the "Current Openings" flyer to the list.

VCC Charter Discussion

There was much discussion about clarifying changes to the VCC Charter. The goal is to clarify that VCC assists with identifying and recruiting candidates. Also, worked to clarify what "60 days" means regarding being notified of openings and when applications are received to fill openings. Mr. Piantedosi will submit the proposed changes to Cathy Cordes.

Annual Report Discussion

Mr. Piantedosi and Ms. Kelley working on finalizing and submitting the VCC Annual Report.

Next Meeting

The next meeting is to be determined.

Ms. Carluccio moved to adjourn. Ms. Kelley seconded the motion.

The motion passed 4-0-0.

The meeting adjourned at 10:30.

Approved on November 14, 2019 as amended.

Record copy