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Board of Assessors

**MINUTES**

**October 21, 2019**

- CALL:** The Chair called the meeting in Town Hall to order at 7:00 pm.
- ROLL CALL:** Bruce Murphy, Chair; Ronald Cordes, Clerk; Zoe Pierce, Assessor.
- GUESTS:** James Doherty, Consultant; Erica Liu, Finance Committee.
- DISCUSSION:**
1. The Board reviewed the Minutes of October 2, 2019. Ms. Pierce **MOVED** the Minutes be approved as presented. Mr. Murphy seconded. The Board **VOTED** 3-0-0.
  2. Mr. Doherty presented an update on our annual certification. All values have been finalized. The New Growth numbers have been sent to DOR. He expects to have all relevant data loaded into Gateway this week.
  3. Mr. Murphy reported that the candidate for Assessing Director has withdrawn.
  4. The Board discusses the criteria for determining "Total Income" for all exemptions and property tax deferrals that require. Mr. Cordes **MOVED** the Assessors use the value of Total Income from the applicant's prior year IRS Form 1040 or its equivalent as the criteria for all exemptions and deferrals that require Total or Gross Income as a criteria. Ms. Pierce seconded. The Board **VOTED** 3-0-0.
  5. The Board decided its next meeting would be on November 13.
  6. Mr. Murphy reminded the Board that the Selectmen's Tax Classification public hearing will be held on November 18.
  7. Ms. Pierce **MOVED** that the Board adjourn to Executive Session, not to return to Open Session, for the purpose of discussing pending property tax abatements and exemptions. Mr. Cordes seconded. On a unanimous roll-call vote, the Board **ADJOURNED** to Executive Session at 7:45 pm.

*Respectfully Submitted,*

Ronald M. Cordes, Clerk

Minutes APPROVED by the Board on December 17, 2019.