



Board of Assessors

MINUTES

December 17, 2019

- CALL:** The Chair called the meeting in Town Hall to order at 7:00 pm.
- ROLL CALL:** Bruce Murphy, Chair; Ronald Cordes, Clerk; Zoe Pierce, Assessor.
- GUESTS:** James Doherty, Consultant; Rebecca Neale, Candidate for Assessor.
- DISCUSSION:**
1. The Board reviewed the Minutes of October 21, 2019. Ms. Pierce **MOVED** the Minutes be approved as presented. Mr. Murphy seconded. The Board **VOTED** 3-0-0.
 2. The Board reviewed the Minutes of November 7, 2019. Ms. Pierce **MOVED** the Minutes be approved as presented. Mr. Murphy seconded. The Board **VOTED** 3-0-0.
 3. Mr. Murphy presented the proposed changes to the Town By-laws Section 6 concerning the Assessing Department. Mr. Cordes **MOVED** approval of the proposed changes less the phrase "through review and advice regarding any material policy of budgetary change regarding the assessing function" in Section 6.4. Ms. Pierce seconded. The Board **VOTED** 3-0-0.
 4. Mr. Doherty briefed the Board on the proposed PILOT agreement with Sun Power LLC. The Board declared it needed more information before it could act.
 5. The Board discussed a proposal to combine the vacant Assessing Clerk's part-time job with a vacant part-time position in the Finance Department so the Town could offer a full-time position.
 6. The Board signed Commitments for Motor Vehicle Excise taxes, Real Property taxes, and Personal Property taxes.
 7. The Board set Wednesday January 29, 2020 as its next meeting.
 8. Mr. Cordes **MOVED** that the Board adjourn to Executive Session, not to return to Open Session, for the purpose of discussing pending property tax abatements and exemptions. Mr. Murphy seconded. On a unanimous roll-call vote, the Board **ADJOURNED** to Executive Session at 8:00 pm.

Respectfully Submitted,

Ronald M. Cordes, Clerk

Minutes APPROVED by the Board on January 29, 2020.

