

**Bedford Community Preservation Committee
Minutes of Thursday, May 23, 2019 – 7:00 p.m.
Town Hall, Second Floor Conference Room**

CPC Members Present: Christina Wilgren (Bedford Housing Partnership), Chair; Lauren Crews (Bedford Housing Authority), Vice-Chair; Shawn Hanegan (Planning Board), Chair; Margot Fleischman (Selectman, Park Commissioner); and Robin Steele (Recreation Commission); Don Corey (Historic Preservation Commission); and Steven Hagan (Conservation Commission)

Absent: George Little (at-large member) and Lee Vorderer

Also Present: Special Assistant to the Town Manager Amy Fidalgo; Finance Committee member Paul Mortenson and Historic Preservation Commission Member

1. The meeting was called to order at 7:05 p.m.

2. Nomination and Election of Officers

Ms. Fleischman moved to nominate Christina Wilgren as Chair of the Community Preservation Committee. Ms. Steele seconded the motion.

The motion passed 6-0-1, Ms. Wilgren abstained.

Ms. Doyle informed the Committee that George Little was moving out of Town but she did not have an official resignation letter from him but will follow up with him.

Ms. Steele moved to nominate Lauren Crews as Vice-Chair of the Community Preservation Committee. Ms. Fleischman seconded the motion.

The motion passed 6-0-1, Ms. Crews abstained.

The committee reviewed the draft Spring 2019 and proposed some edits. Ms. Doyle will update the plan and send it out to the committee by email.

3. Review of Town Meeting/Budget/Six Year Plan

Ms. Doyle stated that Finance Director Victor Garofalo will update the budget after year end in June. Everything passed at Town Meeting except the funding for the ADA ramp for access to the front entrance of Old Town Hall. Town Meeting did not vote for this as the front entrance only allows access to the first floor. The elevator to get to the other floors is at the back of the building and not easy to get to from the front of the building. Mr. Corey explained that he drafted a letter to the Architectural Access Board (AAB) to request use of the front door of Old Town Hall. The AAB denied the front door as an entrance in 2005. Mr. Corey added that exemptions have been given in the past and the Town should hear back within a few months of sending the letter. Ms. Fleischman said that Town Meeting approved an appropriation a few years ago to the replace the rotting wood front stairs on Old Town Hall.

Mr. Corey stated that he would like to see the Committee start contributing back to the Historic Properties Preservation Fund once some of the bonds are paid off as he is anticipating that there will be some projects at historic building in the next few years.

4. Approve Minutes of January 10, 2019 and January 24, 2019

Mr. Hanegan move to approve the minutes of January 10, 2019. Ms. Fleischman seconded the motion.

The motion passed 7-0-0.

Mr. Hanegan move to approve the minutes of January 24, 2019. Ms. Steele seconded the motion.

The motion passed 7-0-0.

5. Discussion of Future Request

Ms. Fleischman reported that the Community Gardens Task Force recommended that the 350A Concord Road be the new site for the Community Gardens. There are still some outstanding questions about site development and the timeline that need to be worked out. The Task Force will most likely be requesting additional funding to get a plan together and actually develop the site. Town Meeting approved \$20,000 in funding for developing a plan. She recommends putting a \$50,000-\$60,000 placeholder on the six year plan for FY2021

6. Schedule next meeting

Mr. Corey announced that he was not being reappointed to the Committee on July 1, 2019 and introduced Katherine Shutkin as the Historic Preservation Commission member that would be taking over for him.

The Committee asked Ms. Doyle to send out a doodle poll in August to schedule a meeting for sometime in September. The Committee may only need to meet once depending on if any projects come out. Ms. Doyle will research whether or not it is legally required to vote the 3 percent surcharge every year or just past practice.

Ms. Fleischman moved to adjourn. Mr. Hanegan seconded the motion.

The motion passed 7-0-0.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Colleen Doyle
Recording Secretary

Minutes approved:
Record Copy