

**Bedford Community Preservation Committee
Minutes of Monday, September 16, 2019 – 7:00 p.m.
Town Hall, Lower Level Conference Room**

CPC Members Present: Christina Wilgren (Bedford Housing Partnership), Chair; Lauren Crews (Bedford Housing Authority), Vice-Chair; Shawn Hanegan (Planning Board), Chair; Margot Fleischman (Selectman, Park Commissioner); and Robin Steele (Recreation Commission); Katherine Blakeslee Shutkin (Historic Preservation Commission); and Lee Vorderer (at-large member)

Absent: Steven Hagan (Conservation Commission)

Also Present: Special Assistant to the Town Manager Amy Fidalgo; Historic Preservation Commission Member Don Corey

The meeting was called to order at 7:03 p.m.

1. Review of any additional submissions or amendments to FY20 Appropriations

The Bedford Historical Society submitted a project submission sheet requesting funds for the second phase of the Town Museum project. The feasibility study recommended that the first and second floors of Old Town be converted into the Town Museum. The Committee previously appropriated funds for the conversion of the first floor of Old Town Hall into the Town Museum. This phase would appropriate funding to convert the second floor of Old Town as well. Ms. Fleischman explained that there are many moving pieces that need to be determined before they agree to moving forward with this phase. Bedford TV would have to be moved to another location as they occupy the second floor of Old Town Hall. The Selectmen would like to see a fully flushed out business plan before committing and are recommending that the CPC put this project on hold. She added that the Selectmen are still committed to the Museum but need more information.

Ms. Steele asked if there has been any discussion about locating the museum at Depot Park. Ms. Shutkin reported that the Historic Preservation Commission has discussed this, but there is no consensus.

2. 7:20 Public Hearing: Fall 2019 Program and Plan

**Mr. Hanegan moved to open the public hearing. Ms. Shutkin seconded the motion.
The motion passed 8-0-0.**

Ms. Fleischman reported that 229 Old Billerica Road is going to be added to the Land Acquisition list and would be eligible for CP funds under Historic Preservation. It is the oldest home in Bedford and the plan would be to place a deed restriction on the property so that it cannot be torn down.

Mr. Hanegan moved to recommend approval of adding 229 Old Billerica Road to the Land Acquisition List as proposed for the November 4, 2019 Special Town Meeting. Ms. Steele seconded the motion.

The motion passed 8-0-0.

No new projects were submitted for the FY20 budget and the committee has to vote to reaffirm the 3 percent surcharge. The committee asked at a previous meeting if the committee does need to vote this every year. Ms. Doyle reported that when the CP Act was first adopted the Town committed to reaffirming the surcharge each year. Ms. Fleischman stated that she does a presentation each Fall that shows the budget and past projects. She thinks that this is good advertisement for all the good that community preservation has done in the Town. Chair Wilgren thinks that it is unnecessary and that it could be done every 3-5 years.

Mr. Hanegan moved to close the public hearing. Ms. Steele seconded the motion.

Ms. Fleischman asked if Historic Preservation Commission member Don Corey had anything to add to the Museum project discussion. Mr. Corey added that the Historical Society is currently located in a storage room at the Police Station and that there is tension between the Town and the Historical Society. The Town asked for a business plan but stated that the Friends of Depot Park and the Job Lane House were never asked for a business plan. He added that approving the funding is an appropriate next step so that the money is available when the project is ready to move forward.

The motion passed 8-0-0.

Mr. Hanegan is supportive of the museum but doesn't think that the committee should vote against the Selectmen's recommendation especially in regards to a Town owned building.

Ms. Steele moved to postpone the Town Museum request until the Spring 2020 Annual Town Meeting. Mr. Hanegan seconded the motion.

The motion passed 7-0-1. Ms. Vorderer abstained as she is on the Bedford Historical Society Board.

Mr. Hanegan moved to recommend the continuation of the 3 percent surcharge for FY2021. Ms. Shutkin

3. Review of Budget

Ms. Doyle stated that Finance Director Victor Garofalo will update the budget in November once we hear back on the state match.

4. Review Potential Requests
There are no new requests

5. Other comments/ Discussion of Future Requests
There are no new requests

6. New Business

There is no new business

7. Schedule next meeting

Ms. Doyle will send out the new FY2021 Project submission sheet and will send out a doodle poll in early November to schedule a December meeting.

Ms. Steele moved to adjourn. Ms. Shutkin seconded the motion.

The motion passed 7-0-0.

The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Colleen Doyle
Recording Secretary

Minutes approved:
Record Copy