

**Bedford Recreation Commission Meeting
Minutes of Wednesday September 18, 2019
Mudge Room, 12 Mudge Way**

Members present: Robin Steele (Chair), Ron Richter, Michael O'Donnell

Additional attendees; Amy Hamilton, Recreation Director, Michael Rosenberg, Selectman Liaison, Representative from the Bedford Citizen

Absent: Julie Halloran, Virendar Kaushik

Request for Reimbursement

- Amy Hamilton updated the group that due to the EEE outbreak and restrictions, the Recreation Department and the Bedford Public Schools had to reschedule practices and games, so the fields were not being used during the dusk to dawn hours. Due to this, she received 2 requests for refunds that were out of the parameters of the Recreation Departments authority. The Recreation Commission supported the refund requests due to the fact that the participants could not attend the new times.

EEE Update

- Besides the refund requests, the Recreation Department has lost money on field rentals to outside groups since the fields cannot be used at night. They also could not reschedule some of the soccer clinics and had paid for those in advance.
- The Recreation Department was able to reschedule most activities, move them indoors or have groups share space to ensure that as many activities as possible could continue.
- The Recreation Department was able to get some tennis court space at the Doubletree Hotel so that Adult Tennis could run.

Bedford Day

- Staging for the Bedford Day parade had to be moved to DeAngelo Drive due to rehabilitation of Page Field.
- The Football game has been rescheduled to 12:30 on Bedford Day due to the EEE threat.

Kids' Club Update

- Things are going great and the new Director is settling in very well.
- Kids' Club at Lane received permission at the beginning of the school year to utilize the foreign language space for the afterschool program for quiet space. As of now, the foreign language rooms have not been used. Amy Hamilton, Recreation Director and Dan Brosgol, Kids' Club Director are going to work with the Lane School Kids' Club staff to make sure that the rooms are being used regularly.

Revolving Account

- The balance in the revolving account has continued to grow and it is mostly due to Kids' Club and the soccer program. Amy Hamilton is going to do in depth analysis into the increases before our next meeting.

Springs Brook Park

- The Springs Brook Park update to the Selectmen is tentatively scheduled for December 2, 2019.
- Over the next few months, Amy Hamilton, Recreation Director and Victor Gorafalo, Director of Finance will be working on the numbers for the presentation.
- At the next Recreation Commission meeting, the numbers will be discussed and the Recreation Commission will analyze the information and make recommendations that they feel should be included in the presentation.
- The Recreation Commission will see the final presentation before it goes to the Selectmen, probably at the November Recreation Commission Meeting.

Fall Programs

- Revenue for Fall Programs is higher than last year at this time.
- The Coding with Kids vendor cancelled the fall offerings and the coding classes are very popular programs. This left a void that will be filled in the winter season.
- The new Dance Instructor is off to a great start. Almost all classes have full enrollment.

Summer Adventures

- One of the two Assistant Directors of Summer Adventures resigned at the end of the summer.
- Next year, the responsibilities of the second Summer Adventures Assistant Director will have to be reassigned.

Next Meeting

- Wednesday October 23,2019 at 7PM

The meeting adjourned at 8:00 pm.